



S/1421/2016
13 September 2016
ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT**SIXTEENTH ANNUAL WORKSHOP TO COORDINATE ASSISTANCE AND
PROTECTION UNDER ARTICLE X OF THE CHEMICAL WEAPONS CONVENTION
DOHA, QATAR
13 – 15 DECEMBER 2016**

1. On behalf of the Government of Qatar and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Technical Secretariat (hereinafter “the Secretariat”) wishes to invite Member States to nominate participants for the “Sixteenth Annual Workshop to Coordinate Assistance and Protection under Article X of the Chemical Weapons Convention”, which will be held in Doha, Qatar, from 13 to 15 December 2016.
2. The workshop will provide a forum in which States Parties will share their experiences in relation to the implementation of Article X of the Chemical Weapons Convention (hereinafter “the Convention”), and exchange views on new approaches and trends in this regard.
3. The workshop is intended to draw together officials and experts from National Authorities, government ministries involved in responding to chemical emergencies, the chemical industry, and relevant organisations associated with the implementation of Article X. Participants will review relevant OPCW activities during the last year, exchange ideas regarding challenges relating to the implementation of Article X, and discuss issues related to the preparedness of the OPCW to respond to an incident involving chemical weapons.
4. Given the purpose of the workshop and its technical nature, candidates will be carefully selected and should be involved in implementing Article X in their respective countries or work in areas directly related to the implementation of this article of the Convention. Taking into account the fact that the workshop and associated discussions will be take place in English, it is a strong requirement that participants have a good command of the English language, both written and oral.
5. The Secretariat expects to be able to cover the travel costs of a limited number of participants nominated by Member States. When proposing candidates for the workshop, Member States should specify whether such sponsorship is a condition of their participation. For sponsored participants, the Secretariat will cover the costs of travel, medical insurance, accommodation, and meals, and will provide a limited subsistence allowance to cover sundry expenses. Within two weeks after the application deadline, selected participants will receive an acceptance letter from the Secretariat confirming that they will be able to attend the workshop. Further details



about accommodation, the workshop venue, and transport will be issued to participants at a later date.

6. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. Participants are expected to arrive **on Monday, 12 December 2016** and to depart **no later than Friday, 16 December 2016**. The Secretariat will not cover expenses unrelated to the workshop or that result from unauthorised changes to travel arrangements. Sponsored participants must bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Selected participants who are unsponsored are requested to make their own travel arrangements.
7. Interested Member States and stakeholders are invited to complete the nomination form that is included as Annex 2 to this Note, giving each nominee's full name, passport details and address, fax and telephone numbers, email address and area(s) of expertise. The completed nomination form, together with a brief curriculum vitae for each nominee, should be sent to the Assistance and Protection Branch, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by email to EmergAssistBr@opcw.org or by fax to +31 (0)70 416 3209. Nominations should be submitted as soon as possible, but **no later than 7 October 2016**, to allow sufficient time for the Secretariat and the authorities of Qatar to make the necessary arrangements.
8. The provisional programme for the workshop is included as Annex 1 to this Note; further details will be issued at a later date. Any questions may be addressed to the Assistance and Protection Branch of the International Cooperation and Assistance Division. The contact persons are Ms Ditta Ciganikova, who can be reached at +31 (0)70 416 3261 and Ms Olesea Becu, who can be reached at +31 (0)70 416 3593.

Annexes:

Annex 1: Provisional Programme

Annex 2: Nomination Form

Annex 1

**SIXTENTH ANNUAL WORKSHOP
TO COORDINATE ASSISTANCE AND PROTECTION
UNDER ARTICLE X OF THE CHEMICAL WEAPONS CONVENTION
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PROVISIONAL PROGRAMME

Time	Activity
<i>Tuesday, 13 December 2016</i>	
08:30 – 09:00	Registration of participants
09:00 – 09:20	Opening ceremony
09:20 – 09:40	Presentation: Introduction – Qatar National Committee for the Prohibition of Weapons (NCPW), the host institute
09:40 – 10:00	Group photo
10:00 – 10:15	<i>Coffee/tea break</i>
10:15 – 10:25	Workshop objectives and housekeeping issues
Session 1: General Aspects of Article X of the Convention and Provision of Expert Advice under Paragraph 5 of Article X	
10:25 – 11:00	Presentation: Assistance and Protection: main outcomes and overview of activities undertaken in 2016 and planned for 2017
11:00 – 11:15	Activities in the Latin American and Caribbean region
11:15 – 11:30	Activities in the African region
11:30 – 11:45	Activities in the Asian region
11:45 – 12:30	Group discussion
12:30 – 14:00	Feedback from the group discussion
<i>Wednesday, 14 December 2016</i>	
Session 2: General Aspects of Article X of the Convention and Provision of Assistance under Paragraph 7 of Article X	
08:00 – 08:30	Presentation: Offers of assistance under paragraph 7
08:30 – 09:00	Presentation: Secretariat capabilities to respond to requests for assistance
09:00 – 10:00	Group discussion
10:00 – 10:15	<i>Coffee/tea break</i>
10:15 – 11:00	Feedback from the group discussion
Session 3: 2015 and 2016 initiatives and cooperation with international organisations	
11:00 – 12:00	Presentation: International Support Network for Victims of Chemical Weapons
12:00 – 13:00	Presentation: TRIPLEX 2016 exercise
13:00 – 14:00	Group discussion
<i>Thursday, 15 December 2016</i>	
Session 4: Evaluation	
08:00 – 08:45	Presentation: Evaluation of Assistance and Protection Branch (APB) training courses: Introducing a new methodology
08:45 – 09:30	Presentation: Outcomes and evaluation of APB programmes: A way forward
09:30 – 10:00	Group discussion
10:00 – 10:15	<i>Coffee/tea break</i>

Time	Activity
10:15 – 11:00	Feedback from the group discussion
Session 5: Way forward	
11:00 – 12:00	Group discussion – suggestions for the future
12:00 – 13:00	Feedback from the group discussion
13:00 – 14:00	Closing remarks
14:00	Departure of participants

Annex 2

**SIXTEENTH ANNUAL WORKSHOP
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NOMINATION FORM

Please submit the completed form by **7 October 2016** to:
The International Cooperation and Assistance Division, OPCW
Attn: Assistance and Protection Branch
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands
Fax: + 31 (0)70 416 3209; Email: EmergAssistBr@opcw.org

Please type or use BLOCK LETTERS

Family name of nominee *			
First name(s) *			
Gender **	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
Date of birth			
Contact address (please do not give a post-office box number)	Street	Number	
	Postcode	City	
	Country		
Email address			
Telephone numbers, including country and city codes	Home		
	Work		
	Mobile		
Fax numbers, including country and city codes	Home		
	Work		
Passport number			
Date of issue			
Place of issue			
Date of expiry			
Employer or affiliation			
Area(s) of expertise	-----		

* Please give the first and family names exactly as they appear in the nominee's passport.

** For this and all like items, please tick the appropriate box.

Nominated by:		
Is sponsorship a condition of participation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Brief recommendation from the National Authority	<hr style="border-top: 1px dashed black;"/> <hr style="border-top: 1px dashed black;"/> <hr style="border-top: 1px dashed black;"/> <hr style="border-top: 1px dashed black;"/>	
Dietary preferences	None <input type="checkbox"/>	Halal <input type="checkbox"/>
	Vegetarian <input type="checkbox"/>	Other (please specify) <input type="checkbox"/> :
Signature, with seal or stamp, of an authorised representative of the National Authority		
	_____	Date: _____