



OPCW

Technical Secretariat

International Cooperation and Assistance Division

S/1250/2015

5 March 2015

ENGLISH only

NOTE BY THE DIRECTOR-GENERAL

**CALL FOR NOMINATIONS FOR THE FOURTH OPCW
ASSISTANCE-AND-PROTECTION TRAINING COURSE FOR INSTRUCTORS
THE HAGUE, THE NETHERLANDS
26 AUGUST - 2 SEPTEMBER 2015**

1. The Director-General of the Organisation for the Prohibition of Chemical Weapons (OPCW) wishes to invite States Parties to nominate representatives to participate in the fourth OPCW training course for instructors in assistance and protection, which will take place at OPCW Headquarters from 26 August to 2 September 2015 in The Hague, the Netherlands.
2. The course will be organised by the Technical Secretariat (hereinafter “the Secretariat”), and will provide training for up to 20 instructors who are involved in emergency response to chemical incidents. The course will cover the following topics:
 - (a) protection of personnel during a chemical emergency;
 - (b) rescue-and-decontamination operations in contaminated areas; and
 - (c) appropriate responses and countermeasures in the event of incidents involving chemical-warfare agents or toxic chemicals.
3. The course will also provide an overview of the kinds of assistance the OPCW can provide, and will help participating States Parties to enhance the ability and skills of instructors in their countries to offer training in how to provide protection against chemical weapons and other toxic chemicals, as well as in how to manage chemical incidents.
4. The course will offer an introduction to the use of individual and collective protective equipment, to monitoring, detection, and decontamination, and to sampling techniques. It will also facilitate the exchange of information and experiences regarding the implementation of Article X of the Chemical Weapons Convention (hereinafter “the Convention”), and provide a forum for States Parties to discuss how they can cooperate in the future and what further offers they might make to the OPCW under Article X. The course will include table-top and field emergency-response exercises.



5. Given the purpose of the course and its technical nature, candidates will be carefully selected according to the following criteria:
 - (a) All participants should be first responders and/or instructors/trainers, or be involved in developing an emergency-response system in their own countries, and preferably will have passed advanced and exercise courses provided by the OPCW at a previous stage.
 - (b) All participants must have a good oral and written command of English, because all activities during the course will be conducted in English and no interpretation services of any kind will be available.
 - (c) Preference will be given to instructors from emergency-response units, such as fire-fighters, ambulance personnel, and police officers.
 - (d) Participants must be physically fit and capable of wearing individual protective gear for several hours at a time. Some practical experience with protective equipment is desirable.
6. Applications will be carefully screened on the basis of the criteria specified in paragraph 5 above. Only the most suitable applicants will be selected.
7. The Secretariat expects to be able to sponsor a limited number of participants from States Parties. For sponsored participants, it will cover the costs of accommodation and meals. Further details regarding accommodation, the course venue, and transport will be issued to all confirmed participants at a later date.
8. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. In order for the Secretariat to keep costs to a minimum, sponsored participants are expected to arrive no earlier than **Tuesday, 25 August 2015**, and to depart no later than **Thursday, 3 September 2015**. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from changes in travel arrangements that it has not authorised. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements.
9. Participants are requested to obtain all necessary visas (including transit visas) before travelling to the Netherlands. Interested applicants are invited to complete the nomination form that is included as Annex 2 to this Note, giving the nominee's full name, passport details, address, fax and telephone numbers, e-mail address, and area(s) of expertise. The completed nomination form, together with a brief curriculum vitae for each nominee, should be submitted to the Assistance and Protection Branch by e-mail attachment to EmergAssistBr@opcw.org and to Justo.QuinteroMendez@opcw.org. The subject line of the e-mail should indicate "ToT The Hague 2015". Nominations should be sent as soon as possible, but **no later than 1 May 2015**, to allow sufficient time for the Secretariat to make the necessary arrangements. Endorsement by the National Authority will be a condition for acceptance.

10. The provisional programme for the course is included as Annex 1 to this Note; further details will be issued at a later date. Any questions should be addressed to the Assistance and Protection Branch of the International Cooperation and Assistance Division. The contact persons are Mr Justo Quintero Mendez, who can be reached at +31 (0)70 416 3775, and Ms Maria Elena Bruno Pousadela, who can be reached at +31 (0)70 416 3217.

Annexes:

Annex 1: Provisional Programme

Annex 2: Nomination Form

Annex 1

**FOURTH OPCW ASSISTANCE-AND-PROTECTION
TRAINING COURSE FOR INSTRUCTORS
THE HAGUE, THE NETHERLANDS
26 AUGUST – 2 SEPTEMBER 2015**

PROVISIONAL PROGRAMME

| Time | Activity |
|---|--|
| <i>Wednesday, 26 August 2015</i> | |
| 09:00 – 09:40 | Opening |
| 09:40 – 09:50 | Group photo |
| 09:50 – 10:00 | <i>Coffee/tea break</i> |
| 10:00 – 10:45 | Lecture: The history of chemical weapons and of chemical non-proliferation; introduction to the Convention |
| 10:45 – 11:45 | Lecture: Implementation of Article X of the Convention |
| 11:45 – 12:15 | Discussion |
| 12:15 – 13:15 | <i>Lunch</i> |
| 13:15 – 14:00 | Lecture: Chemical-warfare agents (CWAs) and toxic industrial chemicals (TICs): Their types, their effects, and their chemical properties |
| 14:00 – 14:45 | Lecture: CWAs and TICs: Signs and symptoms |
| 15:00 – 15:15 | <i>Coffee/tea break</i> |
| 15:15 – 16:15 | Lecture: The threat posed by hazardous chemicals: Risk assessment and analysis |
| 16:15 – 17:00 | Lecture: CWAs and TICs: medical countermeasures |
| 18:00 | Reception hosted by the OPCW |
| <i>Thursday, 27 August 2015</i> | |
| 09:00 – 10:00 | Lecture: The principles of protection against chemicals |
| 10:00 – 10:45 | Lecture: The principles of self-protection; respiratory protection; body protection; heat stress |
| 10:45 – 11:00 | <i>Coffee/tea break</i> |
| 11:00 – 12:15 | Lecture: The principles of self-protection; respiratory protection; body protection; heat stress (continued) |
| 12:15 – 14:00 | <i>Lunch</i> |
| 14:00 | Transfer to Wassenaar training site |
| 14:30 – 17:00 | Practical session on protection against chemicals |
| <i>Friday, 28 August 2015</i> | |
| 09:00 – 10:00 | Lecture: Methods for dispersion of chemical agents |
| 10:00 – 11:00 | Lecture: The principles of detection |
| 11:00 – 11:15 | <i>Coffee/tea break</i> |
| 11:15 – 12:15 | Lecture: Sampling |
| 12:15 – 14:00 | <i>Lunch</i> |
| 14:00 | Transfer to Wassenaar training site |
| 14:30 – 17:00 | Practical session on detection and sampling |
| <i>Saturday, 29 August 2015</i> | |
| 09:00 – 10:00 | Lecture: The principles of decontamination |
| 10:00 – 11:00 | Lecture: Establishment of decontamination line |

| Time | Activity |
|---|--|
| 11:00 – 11:15 | <i>Coffee/tea break</i> |
| 11:15 – 12:15 | Practical session on decontamination |
| 12:15 – 14:00 | <i>Lunch</i> |
| 14:00 – 17:00 | Practical session on decontamination |
| <i>Sunday, 30 August 2015</i> | |
| Free day | |
| <i>Monday, 31 August 2015</i> | |
| 09:00 – 10:00 | Lecture: Incident Command System (ICS) |
| 10:00 – 11:00 | Lecture: Design and conduct of the training |
| 11:00 – 11:15 | <i>Coffee/tea break</i> |
| 11:15 – 12:15 | Lecture: Design and conduct of the training |
| 12:15 – 14:00 | <i>Lunch</i> |
| 14:00 | Transfer to Wassenaar training site |
| 14:30 – 17:00 | Practical session on design and conduct of an exercise |
| <i>Tuesday, 1 September 2015</i> | |
| 09:00 – 10:00 | Lecture: Table-top exercise – planning |
| 10:00 – 11:00 | Lecture: Table-top exercise – scenario, case studies |
| 11:00 – 11:15 | <i>Coffee/tea break</i> |
| 11:15 – 12:15 | Lecture: Table-top exercise – conduct, facilitation |
| 12:15 – 14:00 | <i>Lunch</i> |
| 14:00 – 17:00 | Table-top exercise |
| <i>Wednesday, 2 September 2015</i> | |
| 09:00 – 11:00 | Field exercise |
| 11:00 – 11:15 | <i>Coffee/tea break</i> |
| 11:15 – 12:15 | Field exercise: Debriefing session |
| 12:15 – 14:00 | <i>Lunch</i> |
| 14:00 – 15:45 | Evaluation |
| 15:45 – 17:00 | Presentation of certificates and closing ceremony |
| 17:00 | Departure of participants |

Annex 2

**FOURTH OPCW ASSISTANCE-AND-PROTECTION
TRAINING COURSE FOR INSTRUCTORS
THE HAGUE, THE NETHERLANDS
26 AUGUST– 2 SEPTEMBER 2015**

NOMINATION FORM

Please type or use BLOCK LETTERS.

| | | | | |
|--|--|-------------------------------------|---|------|
| | Family name of nominee* | | | |
| | First name(s)* | | | |
| | Date of birth | Day | Month | Year |
| | Citizenship | | | |
| | Gender** | Male <input type="checkbox"/> | Female <input type="checkbox"/> | |
| | Passport number | | | |
| | Date of issue | Day | Month | Year |
| | Expiry date | Day | Month | Year |
| | Place of issue | | | |
| | Areas of expertise | | | |
| | Employer | | | |
| | Position | | | |
| | Contact address (Please do not give a post-office box number) | Street | | |
| | | Number | Postcode | |
| | | City | | |
| | | Country | | |
| | E-mail address | | | |
| | Telephone numbers, including country and city codes | Home | | |
| | | Work | | |
| | | Mobile | | |
| | Fax numbers, including country and city codes | Home | | |
| | | Work | | |
| | City of departure | | | |
| | Has the nominee previously taken part in a course of this kind? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | |
| | | If so, when and where? | | |
| | Is sponsorship a condition of participation? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | |
| | | | | |
| | Dietary preferences | None <input type="checkbox"/> | Halal <input type="checkbox"/> | |
| | | Vegetarian <input type="checkbox"/> | Other (please specify) <input type="checkbox"/> | |

* Please give the first and family names exactly as they appear in the nominee's passport.

** For this and all like items, please tick the appropriate box.

| | | | |
|--|------|-----------------|--|
| | Size | Gloves: | S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/> |
| | | Boots (number): | |
| | | Height (m): | |
| | | Weight (kg): | |

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