



**OPCW**

**Technical Secretariat**

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International Cooperation and Assistance Division

S/1130/2013

2 October 2013

ENGLISH only

**NOTE BY THE TECHNICAL SECRETARIAT**

**CALL FOR REGISTRATIONS FOR A WORKSHOP ON ARTICLE XI  
OF THE CHEMICAL WEAPONS CONVENTION  
FOR THE AFRICAN REGION  
NAIROBI, KENYA  
19 – 21 NOVEMBER 2013**

1. The Technical Secretariat (hereinafter “the Secretariat”) wishes to inform the Member States that the Organisation for the Prohibition of Chemical Weapons (OPCW) and the Government of Kenya are jointly organising a workshop on Article XI of the Chemical Weapons Convention (hereinafter “the Convention”) for the African region, scheduled to be held in Nairobi, Kenya, from 19 to 21 November 2013. The workshop is intended to foster discussion on the OPCW international-cooperation activities in the region, with a special focus on priority setting and discussion on the elements of the medium-term strategy under Article XI of the Convention.
2. The event is a follow-up to the workshop on Article XI, which took place in the OPCW Headquarters in November 2010. Given the outcomes of that workshop and a decision taken by the Conference of the States Parties at its Sixteenth Session on the “Components of an Agreed Framework for the Full Implementation of Article XI” (C-16/DEC.10, dated 1 December 2011), the Secretariat is planning to convene a series of such workshops in each region. This is the fourth workshop of this kind, and aims to enhance communication among the relevant stakeholders and to examine regional needs and priorities under Article XI activities within the mandate of C-16/DEC.10.
3. Nominations are invited from the National Authorities, relevant governmental institutions, academia, the chemical industry, and chemical-industry associations, and non-governmental organisations (NGOs) that are involved in various aspects related to the peaceful use of chemistry. Experts who participated in relevant International Cooperation Branch (ICB) events will also be invited. The deadline for submission of registration forms is 15 October 2013.

**Format of the workshop**

4. The workshop is intended to be inclusive and participative. All the participants are expected to actively contribute to discussions and are encouraged to make presentations and engage in debates on ideas for programme/project implementation under international-cooperation activities in the region. Interventions will be followed by question-and-answer sessions.



5. All participants will be encouraged and given the opportunity to contribute to each discussion topic. Discussion groups will focus primarily, but not exclusively, on the following topics:
  - (a) national capacity-building for the research, development, storage, production, and safe use of chemicals for purposes not prohibited by the Convention;
  - (b) promoting networking and exchanges among scientific communities, academic institutions, chemical-industry associations, NGOs, and regional and international institutions;
  - (c) enhancing the effectiveness of current international-cooperation programmes of the OPCW; and
  - (d) measures by States Parties and the OPCW to facilitate States Parties' participation in the full exchange of chemicals, equipment, and scientific and technical information relating to the development and application of chemistry, in accordance with the provisions of the Convention.
6. Further information on the workshop and a workshop programme will be sent upon registration.

#### **Duration and timing**

7. This workshop, a two-and-a-half day programme, is scheduled to take place from 19 to 21 November 2013 and will be held in Nairobi, Kenya. Sponsored participants will be expected to arrive in Nairobi **no earlier than 18 November** and to depart **no later than 22 November 2013**.

#### **Sponsored participation**

8. The Secretariat expects to be able to sponsor the participation of a limited number of nominees from the Member States of the African region. Each application should specify whether sponsorship is a condition of the participation. Sponsorship will cover the full cost of workshop attendance, as well as international travel, medical and travel insurance, accommodation, and meals for the duration of the workshop. Due to the limited number of sponsored places available for this workshop, sponsorship will be awarded on a "first come, first served" basis to nominees who have relevant experience in regard to focus of this workshop, a good understanding of the work of the OPCW and its mandate, and specifically of the objectives of Article XI of the Convention regarding the economic and technological development of Member States.

#### **Sponsorship requirements**

9. Applicants for sponsored places are sought from across the following sectors, including (but not restricted to) individuals from:
  - (a) National Authorities and relevant national and regional institutions;
  - (b) academia (chemistry, chemical engineering, research, and related disciplines);

- (c) national, regional, and international chemical and chemical-industry associations;
  - (d) the chemical industry (manufacturing, research, trade, and distribution); and
  - (e) NGOs.
10. The workshop will be conducted in English, and there will be no interpretation facilities available. Nominees must, therefore, have a strong command of both written and spoken English.
11. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. The Secretariat will purchase tickets and send them directly to participants. The Secretariat will not cover any expenses not related to the workshop or resulting from changes to travel arrangements that it has not authorised. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased tickets. Any additional overnight stays for any other purpose will be at the participant's own expense.

#### **Non-sponsored participation**

12. Non-sponsored participants will be expected to cover their own travel, insurance, meals, and accommodation costs, and to make their own travel and accommodation arrangements. For non-sponsored participants, prior registration is also necessary (please fill in the attached registration form).

#### **Visas**

13. Both sponsored and non-sponsored participants are requested to obtain any necessary visas (including transit visas) before travelling to the workshop. When applying for an entry visa to Kenya, they should present the Embassy or Consulate of Kenya with a copy of the invitation letter from the OPCW.

#### **Applications for sponsored and non-sponsored places**

14. Completed registration forms (annexed hereto), along with an endorsement from the National Authority, should be submitted directly to the Secretariat, and should arrive **no later than 15 October 2013**.
15. Registration forms should be submitted by fax to +31 (0)70 306 3279 or e-mailed to [icb@opcw.org](mailto:icb@opcw.org). Additional information may be obtained from the International Cooperation Branch, International Cooperation and Assistance Division, at [icb@opcw.org](mailto:icb@opcw.org). The contact persons are Mrs Natalia Gordienko, who can be reached at +31 (0)70 416 3260, and Ms Rufaro Kambarami, who can be reached at +31 (0)70 416 3272.

Annex: Registration Form

**Annex****WORKSHOP ON ARTICLE XI OF THE CHEMICAL WEAPONS CONVENTION  
FOR THE AFRICAN REGION****NAIROBI, KENYA  
19 – 21 NOVEMBER 2013****REGISTRATION FORM**

Please submit the completed form by **15 October 2013** to:  
 The Head, International Cooperation Branch  
 Organisation for the Prohibition of Chemical Weapons  
 Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands  
 Fax: +31 (0)70 416 32 79; e-mail: [icb@opcw.org](mailto:icb@opcw.org)

**Please type or use BLOCK LETTERS.**

1.	Family name of nominee <sup>1</sup>			
2.	First name(s) <sup>1</sup>			
3.	Date of birth	Day	Month	Year
4.	Citizenship			
5.	Gender <sup>2</sup>	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
6.	Passport number			
7.	Date of issue	Day	Month	Year
8.	Expiry date	Day	Month	Year
9.	Place of issue			
10.	City of departure			
11.	Position (including title)			
12.	Employer			
13.	Employer's address (Please do not give a post-office box number)	Street		
		Number	Post code	
		City		
		Country		
14.	E-mail address			
15.	Telephone numbers, including country and city codes	Home		
		Work		
		Mobile		
16.	Fax numbers, including country and city codes	Home		
		Work		
17.	Is sponsorship a requirement for your participation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
18.	Do you intend to make a presentation? If so, please, provide a title.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

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<sup>1</sup> Please give the first and family names exactly as they appear in the nominee's passport.

<sup>2</sup> For this and like items below, please tick the appropriate box or boxes.