



OPCW

Technical Secretariat

International Cooperation and Assistance Division

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NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR PAPERS AND NOMINATIONS FOR A WORKSHOP ON
ARTICLE XI OF THE CHEMICAL WEAPONS CONVENTION**

**THE HAGUE, THE NETHERLANDS
24 AND 25 NOVEMBER 2010**

1. The Technical Secretariat (hereinafter “the Secretariat”) of the OPCW wishes to inform the Member States that it will hold a workshop on Article XI of the Chemical Weapons Convention (hereinafter “the Convention”) at the OPCW Headquarters in The Hague on 24 and 25 November 2010, in pursuance of the decisions by the Conference of the States Parties (hereinafter “the Conference”) at its Fourteenth Session and the Executive Council (hereinafter “the Council”) at its Sixty-First Session (C-14/DEC.11, dated 4 December 2009 and EC-61/DEC.9, dated 2 July 2010, respectively).
2. The workshop is being organised “for the exchange of ideas among States Parties, relevant stakeholders from States Parties, including inter alia, chemical-industry associations, non-governmental organisations, regional and international institutions, which could assist, as appropriate, the policy-making organs of the OPCW to explore, identify and develop concrete measures on the full implementation of Article XI of the Convention” (paragraph 2 of C-14/DEC.11).
3. Accordingly, the Secretariat wishes to invite nominations by the Member States, endorsed by the National Authorities, of a wide range of individuals representing stakeholders involved in various aspects of the peaceful use of chemistry, including chemical industry and chemical-industry associations, governments, academia, non-governmental organisations, and relevant regional and international institutions. The nomination forms must be received by the Secretariat **no later than Friday, 15 October 2010**.
4. The Secretariat herewith also wishes to issue a call for papers, through the National Authorities, on the various themes of the workshop. The papers will serve as additional information for discussion and debate. The papers should be formatted in double line spacing on A4 sized paper, and should not exceed 10 pages in length. The papers should be received **no later than Friday, 12 November 2010**.



5. The Secretariat has been implementing international cooperation activities under the provisions of Article XI of the Convention since 1997. The international cooperation programme has evolved and diversified since its inception. It is, therefore, time to take stock of what has been achieved over the years of implementation of international cooperation activities, review and assess their accomplishments and challenges, explore, identify, develop, and recommend—within an agreed framework—possible new initiatives and concrete measures to ensure the full, effective, and non-discriminatory implementation of Article XI, and promote peaceful uses of chemistry.
6. In accordance with the request by the Council at its Sixty-First Session (EC-61/DEC.9), the workshop programme, while addressing all aspects related to Article XI in a non-discriminatory manner, will focus mainly, but not exclusively, on the following themes:
 - (a) national capacity-building for the research, development, storage, production, and safe use of chemicals for purposes not prohibited by the Convention;
 - (b) promoting networking and exchange among scientific communities, academic institutions, chemical-industry associations, NGOs, and regional and international institutions;
 - (c) enhancing the effectiveness of current international-cooperation programmes of the OPCW; and
 - (d) measures by States Parties and the OPCW to facilitate States Parties' participation in the full exchange of chemicals, equipment, and scientific and technical information relating to the development and application of chemistry, in accordance with the provisions of the Convention.
7. A provisional workshop programme is attached as Annex 1.

Format of the workshop

8. It is intended that this workshop be inclusive and participative. Papers and presentations will be prepared and presented by experts who have extensive experience with the different programmes currently in place for implementing Article XI. Each keynote presentation will be followed by a question-and-answer session. Discussion sessions will be led by facilitators, who will ensure that all participants have the opportunity to contribute to each discussion point. Where possible, facilitators will arrange for small group discussions within each session, to allow more in-depth reflection on the issues under consideration. Discussion groups will be organised based on a combination of each participant's preference and the regional/discipline representation for each theme.

Duration and timing

9. This two-day workshop, as indicated, is scheduled to take place on Wednesday, 24 November and Thursday, 25 November 2010 and will be held at the OPCW Headquarters in The Hague. There will be a full programme on both days of the

workshop. Sponsored participants will be expected to arrive in The Hague **no earlier than Tuesday, 23 November** and to depart **no later than Friday, 26 November 2010**.

Sponsored participation

10. The Secretariat expects to be able to sponsor the participation of a limited number of nominees endorsed by the respective Member States, as well as a limited number of experts. Each nomination should specify whether sponsorship is a condition of the nominee's participation. Sponsored places are available for applicants who are citizens of Member States that are either developing or have economies which are in transition. Sponsorship will cover the full cost of workshop attendance, as well as international travel, medical and travel insurance, accommodation for three nights, and meals for the duration of the workshop. Sponsorship will take into account the criteria indicated in the aforementioned Conference and Council decisions (C-14/DEC.11 and EC-61/DEC.9).

Sponsorship requirements

11. Applicants for sponsored places are sought from across the following sectors, including (but not restricted to) individuals from:
 - (a) the chemical industry (manufacturing, research, trade, and distribution);
 - (b) academia (chemistry, chemical engineering, research, and related disciplines);
 - (c) national, regional, and international chemical and chemical-industry associations;
 - (d) relevant national, regional, and international institutions; and
 - (e) non-governmental organisations.
12. The workshop will be conducted in English, with no interpretation facilities. Nominees must therefore have a strong command of both written and spoken English. Ideally, applicants should have a minimum of 10 years experience within their particular area of expertise.
13. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. The Secretariat will purchase tickets and send them directly to participants. The Secretariat will not cover any expenses not related to the workshop or resulting from changes to travel arrangements that it has not authorised. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased tickets. Any additional overnight stays for any other purpose will be at the participant's own expense.

Non-sponsored participation

14. Non-sponsored participants will be expected to cover their own travel, insurance, meals, and accommodation costs, and to make their own travel and accommodation arrangements. Due to the limited number of places available at the workshop, prior registration is necessary. The nomination form attached as Annex 2 is also to be used for registration.

Preparation for the workshop

15. Both sponsored and non-sponsored participants will be expected to review the Article XI background papers and keynote papers. The background and keynote papers will be distributed electronically to the participants.
16. Participants are also encouraged to submit papers that discuss the existing OPCW international cooperation programmes and established good practices, or which discuss relevant recent developments in the chemical science and technology fields. Any suggestions regarding changes, enhancements, or possible new initiatives for OPCW activities in the area of peaceful uses of chemistry in the modern world would be appreciated. After review, the papers will be circulated, upon request, among the participants.

Visas

17. Both sponsored and non-sponsored participants are requested to obtain any necessary visas (including transit visas) before travelling to the workshop. When applying for an entry visa to the Netherlands, they should present the Embassy or Consulate of the Netherlands with a copy of the acceptance letter from the OPCW.

How to apply for sponsored and non-sponsored places

18. Interested National Authorities are requested to endorse the completed workshop nomination/registration form attached as Annex 2 to this Note. Completed forms should be submitted directly to the Secretariat, to arrive **no later than Friday, 15 October 2010**. Forms should be sent to the following address:

OPCW, International Cooperation and Assistance Division
Johan de Wittlaan 32, 2517 JR, The Hague, The Netherlands
Attn: Article XI workshop

Advance copies of the application may be faxed to +31 (0)70 306 3535, or e-mailed to icb@opcw.org. The nomination/registration form should be accompanied by an up-to-date curriculum vitae and endorsement by the National Authority. Nomination/registration forms that are incomplete or improperly filled out will not be considered.

Annexes:

- Annex 1: Provisional Workshop Programme
Annex 2: Nomination/Registration Form (English only)

Annex 1

**WORKSHOP ON ARTICLE XI OF THE CHEMICAL WEAPONS CONVENTION
THE HAGUE, THE NETHERLANDS
24 AND 25 NOVEMBER 2010**

PROVISIONAL PROGRAMME

Time	Activity
<i>Tuesday, 23 November 2010</i>	
Arrival of participants, hotel check-in	
<i>Wednesday, 24 November 2010</i>	
08:15 – 09:00	Registration of participants
First Session: Inaugural (plenary/Ieper Room)	
09:00 – 09:40	Welcome address
	Opening statement by the Director-General of the OPCW
	Statement by the chairperson of the workshop
09:40 – 10:00	<i>Coffee/tea break</i>
Second Session: Retrospective of international cooperation activities; the challenges ahead (plenary/Ieper Room)	
10:00 – 10:10	Workshop objectives
10:10 – 10:20	Structure and format of the workshop
10:20 – 10:50	Chemical knowledge promotion through exchange and networking
10:50 – 11:20	Integrated chemicals management
11:20 – 11:50	Enhancing laboratory/analytical capabilities in chemistry
11:50 – 12:20	Chemical safety and working with chemicals across the globe
12:20 – 12:50	The Chemical Weapons Convention and applications of chemistry
13:00 – 14:30	<i>Lunch break</i>
Second Session: Retrospective of ICB¹ activities; the challenges ahead (plenary (cont'd)/Ieper Room)	
14:30 – 14:45	The OPCW Programme for Africa
14:45 – 15:15	Current ICB programmes: an assessment
15:15 – 15:50	Reflection on the second session
15:50 – 16:00	Move to rooms 003, 005, and 011 for group discussions
Third Session: Review Facilitated discussions in three working groups (parallel)	
16:00 – 17:30	Review: National capacity-building for the research, development, storage, production, and safe use of chemicals for purposes not prohibited by the Convention, including a discussion of the effectiveness of the existing relevant ICB programmes (Group A)
16:00 – 17:30	Review: Promoting networking and exchange among scientific

¹ ICB = International Cooperation Branch

Time	Activity
	communities, academic institutions, chemical-industry associations, NGOs, and regional and international institutions, including discussion of the effectiveness of the existing relevant ICB programmes (Group B)
16:00 – 17:30	Review: Measures by States Parties and the OPCW to facilitate States Parties' participation in the full exchange of chemicals, equipment, and scientific and technical information relating to the development and application of chemistry, in accordance with the provisions of the Convention, including discussion of the effectiveness of the existing relevant ICB programmes (Group C)
18:00 – 19:30	Reception
Thursday, 25 November 2010	
Fourth Session: Opportunities and Obstacles, Potential Future Initiatives Facilitated discussions in three working groups (parallel after plenary)	
08:30 – 08:50	Opening remarks by facilitator (plenary/Ieper Room)
09:00 – 12:00*	Opportunities and obstacles: National capacity-building for the research, development, storage, production, and safe use of chemicals for purposes not prohibited by the Convention (Group A)
09:00 – 12:00*	Opportunities and obstacles: Promoting networking and exchange among scientific communities, academic institutions, chemical-industry associations, NGOs, and regional and international institutions (Group B)
09:00 – 12:00*	Opportunities and obstacles: Measures by States Parties and the OPCW to facilitate States Parties' participation in the full exchange of chemicals, equipment, and scientific and technical information relating to the development and application of chemistry, in accordance with the provisions of the Convention (Group C)
Fifth Session: Reporting back from the group discussions (plenary/Ieper Room)	
12:00 – 12:45	Reporting back to the plenary – 15 minutes each group
12:45 – 13:15	Q&A
13:30 – 14:30	<i>Lunch break</i>
Sixth Session: Initiative development (parallel)	
14:30 – 15:30	Initiative development: National capacity-building for the research, development, storage, production, and safe use of chemicals for purposes not prohibited by the Convention (Group A)
14:30 – 15:30	Initiative development: Promoting networking and exchange among scientific communities, academic institutions, chemical-industry associations, NGOs, and regional and international institutions (Group B)
14:30 – 15:30	Initiative development: Measures by States Parties and the OPCW to facilitate States Parties' participation in the full exchange of chemicals, equipment, and scientific and technical information relating to the

* Including a coffee/tea break from 10:30 – 10:45.

Time	Activity
	development and application of chemistry, in accordance with the provisions of the Convention (Group C)
15:30 – 16:00	<i>Coffee/tea break</i>
Final Session: Way forward (plenary/Ieper Room)	
16:00 – 17:30	Summary of the workshop
17:30 – 17:45	Wrap-up of the workshop
<i>Friday, 26 November 2010</i>	
Departure of participants	

Annex 2

**WORKSHOP ON ARTICLE XI OF THE CHEMICAL WEAPONS CONVENTION
24 AND 25 NOVEMBER 2010**

NOMINATION/REGISTRATION FORM

Please submit the completed form **by Friday, 15 October 2010** to:
The Director, International Cooperation and Assistance Branch, OPCW,
Johan de Wittlaan 32, 2517 JR, The Hague, The Netherlands
Fax: +31 (0)70 416 3279; e-mail icb@opcw.org.

Please type or use BLOCK LETTERS.

1.	Family name of applicant*			
2.	First name(s)			
3.	Date of birth	Day	Month	Year
4.	Citizenship			
5.	Gender**	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
6.	Passport number			
7.	Date of issue	Day	Month	Year
8.	Expiry date	Day	Month	Year
9.	Place of issue			
10.	Areas of expertise			
11.	Sector***		Number of years	
	A. Commercial chemical industry (manufacturing, research, trade, and distribution)	<input type="checkbox"/>		
	B. Academia	<input type="checkbox"/>		
	C. National, regional, or international association	<input type="checkbox"/>		
	D. National, regional, or international regulatory body	<input type="checkbox"/>		
	E. Non-governmental organisation	<input type="checkbox"/>		
12.	Employer			
13.	Position			

* Please give the first and family names exactly as they appear in the nominee's passport.

** For these and all like items, please tick the appropriate box.

*** Please place a tick in the box to the right of each sector in which you have gained experience, and indicate the number of years of experience in that sector.

14.	Theme ****	Preference	
	National capacity-building for the research, development, storage, production, and safe use of chemicals.		
	Promoting networking and exchange among scientific communities, academic institutions, chemical-industry associations, NGOs, and regional and international institutions.		
	Measures by States Parties and the OPCW to facilitate States Parties' participation in the full exchange of chemicals, equipment, and scientific and technical information relating to the development and application of chemistry.		
15.	Contact address (Please do not give a post-office box number)	Street	
		Number	Post code
		City	
		Country	
16.	E-mail address		
17.	Telephone numbers, including country and city codes	Home	
		Work	
		Mobile	
18.	Fax numbers, including country and city codes	Home	
		Work	
19.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
20.	If yes, please specify the city of departure		
21.	Endorsement by the National Authority		

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Please indicate on the right, in order of preference (1 = most preferred, 3 = least preferred) which of the themes you feel you can contribute to the most.