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### NOTE BY THE DIRECTOR-GENERAL

#### SCHEDULE FOR OFFICIAL OPCW PROFICIENCY TESTS IN 2009

1. The Director-General wishes to inform Member States of the schedule and arrangements for the two official OPCW proficiency tests, the twenty-fifth and the twenty-sixth, to be conducted in 2009.
2. The tests will be conducted in accordance with the following set of quality documents:
  - (a) “Standard Operating Procedure for the Organisation of OPCW Proficiency Tests”, QDOC/LAB/SOP/PT01;
  - (b) “Work Instruction for the Preparation of Test Samples for OPCW Proficiency Tests”, QDOC/LAB/WI/PT02; and
  - (c) “Work Instruction for the Evaluation of Results of OPCW Proficiency Tests”, QDOC/LAB/WI/PT03.
3. The test schedule is as follows:
  - (a) The samples for the twenty-fifth test will be dispatched on 24 April 2009. The Spiez Laboratory, Swiss NBC Defence Establishment, Switzerland, will prepare the test samples, and the Centre d’Etudes du Bouchet (CEB), France, will assist in the evaluation of the results.
  - (b) The samples for the twenty-sixth test will be dispatched in October 2009.

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