



OPCW

Technical Secretariat

International Cooperation and Assistance Division

S/595/2006

17 October 2006

ENGLISH and SPANISH only

NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS FOR A REGIONAL WORKSHOP FOR
LATIN AMERICA AND THE CARIBBEAN
ON ASSISTANCE AND PROTECTION AGAINST CHEMICAL WEAPONS
BOGOTÁ, COLOMBIA
11 – 13 DECEMBER 2006**

1. On behalf of the Government of Colombia and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General wishes to invite States Parties in Latin America and the Caribbean to a workshop on assistance and protection against chemical weapons. The workshop will take place from 11 to 13 December 2006 in Bogotá, Colombia.
2. The workshop, which will be jointly organised by the Government of Colombia and the Technical Secretariat (hereinafter “the Secretariat”), is designed as a forum for personnel who are involved in protecting the civilian population, or providing emergency assistance pursuant to Article X of the Chemical Weapons Convention (hereinafter “the Convention”), or both. The workshop will provide information on the following:
 - (a) the implementation of Article X at the regional level;
 - (b) national, international, and regional projects being carried out by the Secretariat;
 - (c) exercises such as Joint Assistance 2005, and the lessons that have been learned from them;
 - (d) responses to incidents involving chemical-warfare agents and toxic chemicals; and
 - (e) the regional approach to projects related to protection against chemical-warfare agents.
3. The workshop will also provide a forum in which to discuss both the establishment of a regional network for assistance and protection against chemical weapons, and the fostering of regional cooperation in this and related areas.



4. Given the purpose of the workshop and its technical nature, candidates will be carefully selected and should have a solid background in the planning and implementation of emergency-response operations, especially in contaminated areas. Practical experience with protective equipment is desirable.
5. The Secretariat expects to be able to sponsor the participation of a limited number of participants from the region. Each nomination should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel, medical insurance, accommodation, and meals, and will provide a limited subsistence allowance to cover sundry expenses. The Secretariat will also arrange and pay for accommodation for sponsored participants. Sponsored participants who do not intend to use the accommodation arranged by the Secretariat are requested to indicate that as soon as possible, so that the Secretariat does not incur hotel cancellation fees. In any case, the Secretariat will not cover the costs of any accommodation it has not arranged. Further details regarding accommodation, the course venue, and transport will be issued to all confirmed participants at a later date. Only selected participants will be contacted within two weeks after the deadline.
6. When making travel arrangements for sponsored participants, the Secretariat will seek the most-economical options. It will purchase tickets and send them to participants. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. In order for the Secretariat to keep costs to a minimum, participants are expected to arrive **no earlier than Sunday, 10 December 2006**, and to depart **no later than Saturday, 14 December 2006**. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements.
7. All activities during the course will be conducted in English and Spanish, and interpretation services will be provided. All participants are therefore expected to have a good written and oral command of either English or Spanish.
8. Participants are requested to obtain all necessary visas (including transit visas) before travelling to Colombia.
9. Interested applicants are invited to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all the contact details it requests. Completed forms should be sent, **along with a brief curriculum vitae**, to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations and curricula vitae may also be submitted by fax to +31 (0)70 416 3209, or by e-mail to EmergAssistBr@opcw.org. All materials must be received by the Secretariat **no later than 27 October 2006**. Please be advised that participants must present an OPCW acceptance letter in order to register for the course.

10. Additional information may be obtained from the Assistance and Protection Branch, International Cooperation and Assistance Division. The contact persons are Mr Ervin Farkaš, who can be reached at +31 (0)70 416 3261, and Ms Elena Gorbova, who can be reached at +31 (0)70 416 3220.

Annexes:

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| Annex 1: | Provisional Programme |
| Annex 2 (English only): | Nomination Form |

Annex 1

**REGIONAL WORKSHOP FOR LATIN AMERICA AND THE CARIBBEAN
ON ASSISTANCE AND PROTECTION AGAINST CHEMICAL WEAPONS
BOGOTÁ, COLOMBIA
11 – 13 DECEMBER 2006**

PROVISIONAL PROGRAMME

Time	Activity
<i>Sunday, 10 December 2006</i>	
	Arrival of participants
<i>Monday, 11 December 2006</i>	
Until 08:00	Registration
08:00 – 08:45	Keynote address and group photograph
08:45 – 09:30	Presentation: the Convention and the implementation of Article X
09:30 – 10:00	<i>Coffee break</i>
10:00 – 11:00	Presentation: decisions of the Executive Council and the Conference of the States Parties that are relevant to the implementation of Article X
11:00 – 12:00	Presentation: lessons learned from national, international, and regional projects
12:00 – 13:30	<i>Lunch</i>
13:30 – 14:30	Presentation: national presentations on the implementation of Article X
14:30 – 15:00	<i>Coffee break</i>
15:00 – 16:00	Discussion
<i>Tuesday, 12 December 2006</i>	
09:00 – 09:45	Presentation: report on Joint Assistance 2005
09:45 – 10:15	<i>Coffee break</i>
10:15 – 10:30	Video presentation on Joint Assistance 2005
10:30 – 11:30	Presentation: lessons learned from Joint Assistance 2005
11:30 – 12:15	Presentation: lessons learned from TRIPLEX 2006
12:15 – 13:30	<i>Lunch</i>
13:30 – 14:30	Presentation: live-agents training
14:30 – 15:30	Presentation: projects to be carried out by the Assistance and Protection Branch in 2007
15:30 – 16:30	Discussion
<i>Wednesday, 13 December 2006</i>	
09:00 – 12:00	Practical demonstration by the Colombian national emergency-response team
12:00 – 13:30	<i>Lunch</i>
13:30 – 15:00	Discussion and final remarks
<i>Thursday, 14 December 2006</i>	
	Departure of participants

Annex 2

**REGIONAL WORKSHOP FOR LATIN AMERICA AND THE CARIBBEAN
ON ASSISTANCE AND PROTECTION AGAINST CHEMICAL WEAPONS
BOGOTÁ, COLOMBIA
11 – 13 DECEMBER 2006**

NOMINATION FORM

Please submit the completed form **by 27 October 2006** to:
The Director, International Cooperation and Assistance Division, OPCW
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands
Fax: + 31 (0)70 416 3209; e-mail: EmergAssistBr@opcw.org.

Please TYPE or use BLOCK LETTERS.

1.	Family name of nominee	
2.	First name(s)	
3.	Date of birth	Day Month Year
4.	Citizenship	
5.	Gender*	Male <input type="checkbox"/> Female <input type="checkbox"/>
6.	Passport number	
7.	Date of issue	Day Month Year
8.	Expiry date	Day Month Year
9.	Place of issue	
10.	Areas of expertise
11.	Employer
12.	Position	
13.	Contact address (Please do not give a post-office box number.)
14.	E-mail address	
15.	Telephone numbers, including country and city codes	Home
		Work
		Mobile
16.	Fax numbers, including country and city codes	Home
		Work
17.	Has the nominee previously attended a meeting of this kind?	Yes <input type="checkbox"/> No <input type="checkbox"/>
		If so, when and where?
18.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>

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* For this and all like items, please tick the appropriate box.