



OPCW

Technical Secretariat

International Cooperation and Assistance Division

S/986/2012

8 February 2012

ENGLISH only

NOTE BY THE DIRECTOR-GENERAL

**CALL FOR NOMINATIONS
FOR AN ADVANCED ASSISTANCE-AND-PROTECTION COURSE
BEIJING, CHINA
14 – 18 MAY 2012**

1. On behalf of the Government of China and the OPCW, the Director-General wishes to invite Member States to nominate participants for an Advanced Assistance-and-Protection Course, which will take place in Beijing, China, from 14 to 18 May 2012.
2. The course is related to assistance and protection against chemical weapons under Article X of the Chemical Weapons Convention (hereinafter “the Convention”), and will be jointly organised by the Government of China and the Technical Secretariat (hereinafter “the Secretariat”).
3. The course will offer advanced training in the use of protective equipment, and in monitoring, detection, and decontamination techniques which are used in response to attacks with chemical warfare agents. Participants will also acquire knowledge of chemical-emergency responses through table-top and field exercises. The course will facilitate the exchange of information and experience regarding the implementation of Article X of the Convention and will provide a forum to discuss future cooperation among participating Member States. The provisional programme is set out in Annex 1 to this Note.
4. Given the purpose of the course and its technical nature, potential participants will be carefully selected. They should have a solid background in the chemistry associated with assistance and protection against chemical weapons; they should also belong to national emergency-response agencies involved in dealing with chemical-related incidents. In addition, participants should be physically fit and able to wear individual protective gear for several hours during practical sessions of the course.
5. To apply for this course, applicants should have at least a basic knowledge and experience of response activities in case of chemical emergencies. Applicants should also have taken one or more of the basic OPCW courses related to assistance and protection against chemical weapons or/and participated in the OPCW protective capacity-building training provided by the Secretariat to States Parties at the national level.



6. The course will be conducted in English; no interpretation services of any kind will be provided. Participants are therefore expected to have a good command of the English language, written and oral.
7. Participants are requested to obtain all necessary visas (including transit visas) before travelling to China.
8. The Secretariat expects to be able to sponsor the participation of a limited number of participants. Applicants should specify whether sponsorship is a condition of their participation. For sponsored participants, the Secretariat will cover the costs of travel, medical insurance, accommodation, and meals, and will provide a limited subsistence allowance to cover sundry expenses.
9. Course materials, equipment, and local transport during the course will be provided by the National Authority of China, at no cost to participants or to the OPCW.
10. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it.
11. To keep costs to a minimum, sponsored participants are expected to arrive **no earlier than Sunday, 13 May 2012**, and to depart **no later than Saturday, 19 May 2012**. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets.
12. Participants who have not been sponsored are requested to make their own travel arrangements and to inform the Secretariat accordingly.
13. Further details regarding accommodation, the course venue, and transport will be issued to participants in due course.
14. Potential participants are invited to complete the nomination form in Annex 2 to this Note, making sure to provide all the necessary contact details including an email address. Completed forms should be sent, along with the endorsement information from the applicant's National Authority or their Permanent Representation and a brief curriculum vitae, to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 416 3209 or e-mail to EmergAssistBr@opcw.org. All materials must be received **no later than 15 March 2012**. Please be advised that participants must present an OPCW acceptance letter in order to register for the course.
15. Only applicants supported by their National Authority and/or their Permanent Representation to the OPCW will be considered.
16. A provisional programme for the course is included as Annex 1 to this Note. Additional information may be obtained from Mr Alexander Studenikin or

Ms Marlene Payva at the Assistance and Protection Branch, International Cooperation
and Assistance Division:

Telephone: + 31 (0)70 416 3593
Email: EmergAssistBr@opcw.org
Fax: + 31 (0)70 416 3209

Annexes:

Annex 1: Provisional Programme
Annex 2: Nomination Form

Annex 1

**ADVANCED ASSISTANCE-AND-PROTECTION COURSE
BEIJING, CHINA
14 – 18 MAY 2012**

PROVISIONAL PROGRAMME

Time	Activity
<i>Sunday, 13 May 2012</i>	
	Arrival of participants
18:30 – 20:00	Welcome reception
<i>Monday, 14 May 2012</i>	
Morning session	Official opening, group photo, administrative arrangements
	Lecture: Assistance and protection, Article X of the Convention
	Lecture: Overview of the implementation of the Convention in China
	Lecture: China national protection programme and assistance efforts under Article X of the Convention
Afternoon session	Lecture: Chemical threat
	Lecture: Chemical protection, detection, and decontamination
	Lecture: Medical procedures for chemical emergency
<i>Tuesday, 15 May 2012</i>	
Morning session	Practice: Use of individual protective equipment
Afternoon session	Practice: Use of detection equipment
<i>Wednesday, 16 May 2012</i>	
Morning session	Practice: Use of decontamination equipment
Afternoon session	Lecture: Chemical emergency response
<i>Thursday, 17 May 2012</i>	
Morning session	Table-top exercise: Chemical emergency response
Afternoon session	Field practice: Chemical emergency response
<i>Friday, 18 May 2012</i>	
Morning session	Scenario exercise: Chemical emergency response
Afternoon session	Evaluation of the course/participants
	Closing session
<i>Saturday, 19 May 2012</i>	
	Departure of participants

Annex 2

**ADVANCED ASSISTANCE-AND-PROTECTION COURSE
BEIJING, CHINA
14 – 18 MAY 2012**

NOMINATION FORM

Please submit the completed form so that it is received **by 15 March 2012** to:
The Director, International Cooperation and Assistance Division, OPCW
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands
Fax: + 31 (0)70 416 3209; e-mail: EmergAssistBr@opcw.org

Please type or use BLOCK LETTERS.

1.	Family name of nominee*			
2.	First name(s)			
3.	Date of birth	Day	Month	Year
4.	Citizenship			
5.	Gender**	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
6.	Passport number			
7.	Date of issue	Day	Month	Year
8.	Expiry date	Day	Month	Year
9.	Place of issue			
10.	Areas of expertise			
11.	Employer			
12.	Position			
13.	Contact address (Please do not give a post-office box number)	Street		
		Number	Post code	
		City		
		Country		
14.	E-mail address			
15.	Airport of departure			
16.	Telephone numbers, including country and city codes	Home		
		Work		
		Mobile		
17.	Fax numbers, including country and city codes	Home		
		Work		
18.	Has the nominee previously attended an OPCW basic assistance-and-protection course	Yes <input type="checkbox"/> No <input type="checkbox"/>		
		If so, when and where?		
19.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>		

* Please give the family name and the first name exactly as they appear in the nominee's passport.

** For this and all like items below, please tick the appropriate box.