

ASSOCIATE PROGRAMME 2011
TIMETABLE GROUP A & B

Thursday 21 July	Arrival Day – Hotel check-in Opening of Accounts Delivery of notebooks	Division/ Branch	Person in charge
0930 – 1000	Registration	ICB	J. Gonzalez R. Kinuthia
1000 – 1200 ABN AMRO	Opening of Bank Accounts	ABN-AMRO	ABN AMRO Team
Room 003	Waiting room		
1400 – 1600 ABN AMRO	Opening of Bank Accounts	ICB ABN-AMRO	J. Gonzalez R. Kinuthia ABN AMRO Team
1600 – 1700 Ooms Room	Delivery of Notebooks	ISB	L. Jarvis

Friday 22 July	Registration and Opening of the Programme Ooms Room unless otherwise indicated	Division/ Branch	Person in charge
0900-0930 Ieper Room	Opening Session	ICA	K. Mworia
0930-1030 Ieper Room	Associate Programme 2011: Introduction (Objectives, Programme, Outline and Organisation of work)	ICB	K. Misra
1030-1045	Coffee Break		
1045-1130 Ieper Room	OPCW Confidentiality Policy	OCS	D. O'Donnell
	Signature of Secrecy Agreement	ICB	J. Gonzalez
1130-1230 Ieper Room	ABN AMRO briefing	ABN AMRO	N. Cariere
1230-1300 Ieper Room	Visa Issues Vaccination booklets	PVB HSB	K. van Leeuwen R. van Wezel
1300-1430 Bel Air Hotel	Welcome Lunch hosted by Director ICA		
1430-1700	OPCW Website + Media Briefing	MPB	M. Luhan/K. Powell
	Individual Pictures	PVB	K. van Leeuwen
(Room 003)	Payment of DSA and terminal expenses	ICB	J. Gonzalez R. Kinuthia

Monday 25 July	INDUCTION SEGMENT Programme of lectures and visits, initiation of research projects and IT course	Division/ Branch	Person in charge
0900-0945	Overview of the Chemical Weapons Convention	ERD	A. Haliash/V. Hanus
0945-1030	The OPCW, Structure and its Mission	GRB	A. Haliash/V. Hanus
1030-1045	Coffee Break		
1045-1115	The OPCW Scientific Advisory Board	ODDG	P. Palanque

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1115-1215	OPCW Health and Safety Policy and support to the inspection teams	HSB	M. Rowell
1230-1430	Lunch		
1430-1515	Verification	VER	S. Holen
1515-1600	Legal issues: legislative and administrative requirements for the implementation of the CWC	LAO	S. Oñate
1600-1615	Coffee Break		
1615-1700	Briefing on Security and Fire Safety presentation and tour	OCS	M. Van der Zeijden

Tuesday 26 July		Division/ Branch	Person in charge 2011
0900-0945	Declaration Requirements under Article VI	DEB	N. Alihodzic
0945-1045	Article VI Verification	IVB	L. Lazar
1045-1100	Coffee Break		
1100-1145	Declaration Requirements under Article III	DEB	N. Alihodzic
1145-1230	Selection of Research Projects	ICB	D. Drissi
	Group Discussion	INS	R. Makhkamov B. Bondan A. Mathew
1230-1400	Lunch		
1400-1500	The Inspection Process	OPB	J. Hauschild
1500-1545	Coffee Break		
1545-1615	Visit to the Operations Centre for slide briefing	OPB	S. Herzog
1620-1800 Room B. 11	IT Course (Use of Notebooks, introduction to training materials) for all participants	TD&RBM	B. Rumley-van Gurp

Wednesday 27 July		Division/ Branch	Person in charge 2011
0900-0945	International cooperation activities relating to Article XI	ICB	K. Misra
0945-1030	Time allotted for research projects OPCW Library Research		Participants
1030-1045	Coffee Break		
1045-1130	National Authorities and their role in the successful implementation of the CWC	IPB	M. Senior-Faress
1130-1215	Presentation on behalf of a CWC National Authority of Germany		K-S. Melzer, CWC National Authority of Germany
1215-1400	Lunch		
1400-1545	Presentation on the status of the chemical industry in Europe		R. Van Sloten, CEFIC, Brussels
	"Fecc as the European voice of the chemical distribution industry in Europe and its Members involvement in security and safety issues"		M. Drazek, FECC, Brussels
1545-1600	Coffee Break		
1600-1630	Visit to the OPCW Library Brief presentation on the library services	TD&RBM	A. Trevisan
1630-1800 Room B.11	IT Course (MS Word, basic presentations) for all participants	TD&RBM	B. Rumley-van Gurp

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Thursday 28 July		Division/ Branch	Person in charge 2011
0900-1000	Presentation on the "Handbook on Chemicals"	DEB	D. Cardozo
1000-1045	Harmonised System for CWC Chemicals		E. De Jong WCO, Brussels
1045-1110	Coffee Break		
1110-1145	OPCW's contribution to global anti-terrorism efforts/Safety and Security in Chemical Plants	OSP	I. Beridze
1145-1330	Lunch		
1330 1430-1645	Departure to Rotterdam Group visit to the Dutch Customs Head Office Laan op Zuid 45, 3075 DB Rotterdam	ICB	Representative of Customs Team D. Drissi J. Gonzalez
1700-1845	Customs facilities (Europoort) Rotterdam Harbour tour by boat Return to the OPCW, The Hague		T. Elzinga Rotterdam Investment Agency

Friday 29 July		Division/ Branch	Person in charge
0900-1000	Potential uses of internet for information sources	INS	R. Makhkamov
1000	Departure to TU Delft	ICB	D. Drissi R. Kinuthia
1030-1230	Visit to the TU Delft Library Presentation on the library services Work on Research projects Prometheusplein 1, 2628 ZC Delft	INS	R. Makhkamov S. Barrek A. Mathew
1230-1330	Lunch		
1330-1600	Time allotted for Research projects		Participants
1600	Departure from TU Delft Library to OPCW	INS	R. Makhkamov N. Dos Santos Gonçalves S. Barrek
1700-1715	General Coordination with Group A Information on travel to UK	ICB	K. Misra D. Drissi J. Gonzalez R. Kinuthia
1715-1800 Room 005	Time allotted for Research projects	INS	Participants R. Makhkamov S. Barrek A. Mathew

Saturday 30 July	Group A travels to UK
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Monday 1 to Friday 19 August	Group A – UNIVERSITY SEGMENT Chemical Engineering and related Management Development skills training course University of Surrey, Guildford Department of Chemical and Process Engineering, Surrey, UK <i>*detailed schedule will be provided upon arrival at the University of Surrey</i>
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ASSOCIATE PROGRAMME 2011
TIMETABLE GROUP A & B

Monday 1 August to Friday 5 August	Group B – INTERMEDIATE S E G M E N T IT Course, programme lectures, exercises and research project activities
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Monday 1 August		Division/ Branch	Person in charge
0900-0915	General Coordination with Group B	ICB	K. Misra D. Drissi
0915-1030	Media outreach	GRB	M.Luhan/K.Powell
1030-1230 Room 003/005	Consultation meetings with Tutors	INS	Participants R. Makhkamov P. Pérez T. Varughese A. Mathew S. Barrek
1230-1400	Lunch		
1400-1430	Article X : Assistance and Protection	APB	N. Aghayan
1430-1800 Room 003/005	Time allotted for Research projects	INS	Participants R. Makhkamov P. Pérez N. Hokkanen T. Varughese A. Mathew

Tuesday 2 August		Division/ Branch	Person in charge
0900-0945	Presentation on OPCW Laboratory	TSB OPB	H. Gregg M. Sliwakowski
1000	Departure from OPCW HQ	ICB	D. Drissi R. Kinuthia
1030-1230	Visit to OPCW Laboratory in Rijswijk Heulweg 28-30 2288 GN Rijswijk	INS	R.Makhkamov P. Pérez N. Hokkanen T. Varughese A. Mathew
1230	Return to OPCW HQ		
1600-1800	Time allotted for Research projects	INS	Participants R.Makhkamov P. Pérez N. Hokkanen T. Varughese A. Mathew

Wednesday 3 August		Division/ Branch	Person in charge
0900-1230 Rooms 003/005	Time allotted for Research projects	INS	Participants R. Makhkamov P. Pérez N. Hokkanen T. Varughese A. Mathew
1230-1400	Lunch		

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ASSOCIATE PROGRAMME 2011
TIMETABLE GROUP A & B

<i>1400-1800 Rooms 003/005</i>	<i>Time allotted for Research projects</i>	<i>INS</i>	<i>Participants R. Makhkamov P. Pérez N. Hokkanen T. Varughese A. Mathew</i>
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Thursday 4 August		Division/ Branch	Person in charge
<i>0900-1300 Room 003/005</i>	<i>Table Top Exercise (Part I) Schedule 2 chemicals and the inspection process</i>	<i>INS</i>	<i>R. Makhkamov S. Kokkula P. Pérez N. Hokkanen T. Varughese A. Mathew</i>
<i>1300-1400</i>	<i>Lunch</i>		
<i>1400-1600 Rooms 003/005</i>	<i>Working in groups</i>	<i>INS</i>	<i>R. Makhkamov S. Kokkula P. Pérez N. Hokkanen T. Varughese A. Mathew</i>
<i>1600-1730</i>	<i>Summing up – Conclusions</i>		
<i>1730-1800</i>	<i>Coordination meeting with Group B on University Segment. Travel and accommodation details to be provided</i>	<i>ICB</i>	<i>K. Misra D. Drissi R. Kinuthia</i>

Friday 5 August		Division/ Branch	Person in charge
<i>0900-1230 Room 003/005</i>	<i>Table Top Exercise (Part II) Schedule 3 chemicals and the inspection process</i>	<i>INS</i>	<i>R. Makhkamov S. Kokkula P. Pérez N. Hokkanen T. Varughese A. Mathew</i>
<i>1230-1330</i>	<i>Lunch</i>		
<i>1330-1530 Rooms 003/005</i>	<i>Working in groups</i>	<i>INS</i>	<i>R. Makhkamov S. Kokkula P. Pérez N. Hokkanen T. Varughese A. Mathew</i>
<i>1530-1600</i>	<i>Summing up – Conclusions</i>		
Early Evening	<i>Group B travels to UK</i>		

Monday 8 August to Friday 26 August	Group B – UNIVERSITY SEGMENT Chemical Engineering and related Management Development skills training course <i>University of Surrey, Guildford Department of Chemical and Process Engineering, Surrey, UK</i> <i>*detailed schedule will be provided upon arrival at the University of Surrey</i>
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Monday 22 August to Friday 26 August	Group A – INTERMEDIATE SEGMENT IT Course, programme lectures, exercises and research project activities
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ASSOCIATE PROGRAMME 2011
TIMETABLE GROUP A & B

Monday 22 August		Division / Branch	Person in charge 2011
0900-0915	<i>Coordination meeting with Group A</i>	<i>ICB</i>	<i>K. Misra D. Drissi</i>
0915-1030	<i>Media outreach</i>	<i>GRB</i>	<i>M. Luhan/K. Powell</i>
1030-1230 Rooms 003/005	<i>Consultation meetings with Tutors</i>	<i>INS</i>	<i>R. Makhkamov B. Bondan S. Kokkula A. Mathew M. Sanabria</i>
1230-1400	<i>Lunch</i>		
1400-1430	<i>Article X : Assistance and Protection</i>	<i>APB</i>	<i>A. Studenikin</i>
1430-1800 Rooms 003/005	<i>Work on Research Projects</i>	<i>INS</i>	<i>Participants R. Makhkamov B. Bondan S. Kokkula A. Mathew M. Sanabria</i>

Tuesday 23 August		Division / Branch	Person in charge
0900-0945	<i>Presentation on OPCW Laboratory</i>	<i>TSB</i>	<i>H. Gregg</i>
1000	<i>Departure from OPCW</i>	<i>OPB</i>	<i>M. Sliwakowski</i>
1030-1230	<i>Visit to OPCW Laboratory in Rijswijk Heulweg 28-30 2288 GN Rijswijk</i>	<i>ICB</i>	<i>D. Drissi</i>
1230	<i>Return to OPCW, The Hague</i>	<i>INS</i>	<i>J. Gonzalez B. Bondan S. Kokkula M. Sanabria N. Dos Santos A. Mathew</i>
1600-1800	<i>Time allotted for Research projects</i>	<i>INS</i>	<i>Participants B. Bondan S. Kokkula M. Sanabria N. Dos Santos A. Mathew</i>

Wednesday 24 August		Division / Branch	Person in charge
0900-1230 Rooms 003/005	<i>Time allotted for Research projects</i>	<i>INS</i>	<i>Participants R. Makhkamov B. Bondan N. Dos Santos S. Kokkula M. Sanabria A. Mathew T. Varughese</i>
1230-1400	<i>Lunch</i>		
1400-1800 Rooms 003/005	<i>Time allotted for Research projects</i>	<i>INS</i>	<i>Participants R. Makhkamov B. Bondan N. Dos Santos S. Kokkula M. Sanabria A. Mathew T. Varughese</i>

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Thursday 25 August		Division/ Branch	Person in charge
0900-1230 Room 003/005	Table Top Exercise (Part II) Schedule 3 chemicals and the inspection process	INS	B. Bondan S. Kokkula M. Sanabria N. Dos Santos A.Mathew
1230-1330	Lunch		
1330-1530 Rooms 003/005	Working in groups	INS	B. Bondan S. Kokkula M. Sanabria N. Dos Santos A. Mathew
1530-1700	Summing up – Conclusions		
1700-1800	Work on Research Projects	INS	Participants B. Bondan S. Kokkula M. Sanabria N. Dos Santos A.Mathew

Friday 26 August		Division/ Branch	Person in charge 2011
0900-1230 Room 003/005	Table Top Exercise (Part II) Schedule 3 chemicals and the inspection process	INS	B. Bondan S. Kokkula M. Sanabria N. Dos Santos A.Mathew
1230-1330	Lunch		
1330-1530 Rooms 003/005	Working in groups	INS	B. Bondan S. Kokkula M. Sanabria N. Dos Santos A.Mathew
1530-1700	Summing up – Conclusions		
1700-1800 Rooms 003/005	Work on Research Projects	INS	Participants B. Bondan S. Kokkula M. Sanabria N. Dos Santos A.Mathew
	Group B returns to The Hague		
Late	Arrival to the The Netherlands Accommodation at Court Garden Hotel		

Saturday 27 August		Division/ Branch	Person in charge
1000-1030	General Coordination Meeting Travel and accommodation details relating to the industry locations to be provided to all participants	ICB	K. Misra D. Drissi R. Kinuthia

Sunday 28 August	Groups A and B travel to the industry locations		
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TIMETABLE GROUP A & B

Monday 29 August to Friday 16 Sept	INDUSTRIAL SEGMENT <i>Attachment with chemical industries</i>
Saturday 17 September	Groups A and B return to The Hague from industry locations Accommodation at Court Garden Hotel

Monday 19 September to Friday 23 September	FINAL SEGMENT – Groups A and B Lectures, completion of course work and presentations, and summing up activities
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Monday 19 September		Division / Branch	Person in charge
0900-1000	General Coordination meeting	ICB	K. Misra D. Drissi J. Gonzalez
0915-1300	Work to finalise industry assignment and research projects presentations	INS	R. Makhkamov B. Bondan N. dos Santos S. Iovescu S. Kokkula P. Perez M. Sanabria A. Mathew
1300-1400	Lunch		
1400-1700	Work to finalise industry assignment and research projects presentations (continuation) To hand over the Industry and Research Presentations	INS	B. Bondan R. Makhkamov N. dos Santos S. Iovescu S. Kokkula P. Perez M. Sanabria A. Mathew J. Gonzalez

Tuesday 20 September		Division / Branch	Person in charge
0930-1300	Presentations on the research projects	ICA ICB INS	Participants Director ICA K. Misra D. Drissi R. Makhkamov B. Bondan N. dos Santos S. Iovescu S. Kokkula P. Perez M. Sanabria A. Mathew
1300-1400	Lunch		

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1400-1800	<i>Presentations on the research projects (continuation)</i>	ICA ICB INS	<i>Participants</i> <i>Director ICA</i> <i>K. Misra</i> <i>D. Drissi</i> <i>R. Makhkamov</i> <i>B. Bondan</i> <i>N. dos Santos</i> <i>S. Iovescu</i> <i>S. Kokkula</i> <i>P. Perez</i> <i>M. Sanabria</i> <i>A. Mathew</i>
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Wednesday 21 September		Division/ Branch	Person in charge 2011
0900-1030	<i>An Education Programme for Chemists dealing with Chemical Warfare issues</i>	ICB	<i>A. Hay</i> <i>Leeds University, UK</i> <i>K. Misra</i> <i>D. Drissi</i>
1030-1230	<i>Presentations on the research projects (continuation)</i>	ICB INS	<i>K. Misra</i> <i>D. Drissi</i>
1230-1400	<i>Lunch</i>		
1400-1600	<i>Presentations on the industrial assignments</i>	ICB INS	<i>K. Misra</i> <i>D. Drissi</i>
1600 – 1630 <i>leper Room</i>	<i>Closing of bank accounts</i> <i>Protocol related exercise</i>	ABN AMRO PVB ICB	<i>M. Danevska</i> <i>B. Irangi</i> <i>K. van Leeuwen</i>

Thursday 22 September		Division/ Branch	Person in charge 2011
0900 -0945	<i>Registration, Evaluation and Authorisation of Chemicals (REACH) for European Chemical Industries</i>	ICB	<i>E. Sandberg</i> <i>European Chemicals Agency, Helsinki</i> <i>K. Misra</i> <i>D. Drissi</i>
0945 - 1300	<i>Presentations on the industrial assignments (continuation)</i>		
1300-1400	<i>Lunch</i>		
1400-1700	<i>Presentations on the industrial assignments (continuation)</i>	ICB	<i>K. Misra</i> <i>D. Drissi</i>
1700-1730	<i>Return of notebooks and library books</i>	ICB	<i>R. Kinuthia</i>
1730-1800	<i>Signature of Secrecy Agreement</i>	ISB ICB	<i>L. Jarvis</i> <i>J. Gonzalez</i>

Friday 23 September		Division/ Branch	Person in charge 2011
0900-0930 <i>Room 003</i>	<i>Handing over of documents to be mailed by the participants</i>	ICB	<i>J. Gonzalez</i> <i>R. Kinuthia</i>

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<i>0930-1300 Room 003</i>	<i>Individual meetings with Associates Panel chaired by Director ICA</i>	<i>ICA ICB INS</i>	<i>Director ICA K. Misra D. Drissi R. Makhkamov B. Bondan</i>
<i>1430-1530 (*) leper room</i>	<i>Closing of the Associate Programme by the Director-General followed by a Reception Photographs</i>	<i>PVB</i>	<i>K. van Leeuwen</i>

<i>Saturday 24 September</i>	<i>Departure of the participants to their home countries</i>
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() to be confirmed*