



**OPCW**

**Executive Council**

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EC-84/S/1

6 December 2016

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**NOTE BY THE TECHNICAL SECRETARIAT**

**NOMINATION FOR MEMBERSHIP OF THE ADVISORY BODY ON  
ADMINISTRATIVE AND FINANCIAL MATTERS**

Pursuant to the amended Rules of Procedure of the Advisory Body on Administrative and Financial Matters (ABAF) (Annex 2 to ABAF-27/1, dated 3 September 2009 and Corr.1, dated 15 October 2009), annexed to this Note is the nomination of Mr Aramane Giridhar of India as a candidate for the ABAF, replacing Mr Alok Vardhan Chaturvedi, whose term is to expire on 7 January 2017.

Annexes (English only):

- Annex 1: Note Verbale from the Permanent Representation of India to the OPCW  
Annex 2: Curriculum Vitae of Candidate



**Annex 1**

**NOTE VERBALE FROM THE PERMANENT REPRESENTATION  
OF INDIA TO THE OPCW**



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**No.HAG/POL/2543/1/14**

**26 October 2016**

The Permanent Representation of India to the Organization for the Prohibition of Chemical Weapons (OPCW) presents its compliments to the Technical Secretariat of the OPCW and has the honour to inform the latter that the Government of India has decided to nominate Mr. Aramane Giridhar, Joint Secretary in the Cabinet Secretariat as expert member for Advisory Body on Administrative and Financial Affairs (ABAF) of OPCW in place of Mr. Alok Vardhan Chaturvedi. The Curriculum Vitae of Mr. Giridhar is enclosed.

The Permanent Representation of India avails itself of this opportunity to renew to the Technical Secretariat of the OPCW, the assurances of its highest consideration.

**Head**  
**Budget, Planning & Control Branch,**  
**Technical Secretariat of the**  
**Organization for the Prohibition of Chemical Weapons**  
**Johan de Wittlaan 32**  
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**Annex 2**

**CURRICULUM VITAE OF CANDIDATE**

**Curriculum Vitae**

**ARAMANE GIRIDHAR**

Indian Administrative Service (IAS), AP Cadre, 1988.

Current Posting: **Joint Secretary, Cabinet Secretariat**

**Date of Birth** : 12.06.1963

**Father's Name** : A.R.L.N. Sharma (Late)

**Office:** **Cabinet Secretariat**  
**Rashtrapati Bhawan**  
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***EDUCATIONAL BACKGROUND:***

- Bachelor of Technology in Civil Engineering.
- M.Tech. in Industrial Management
- Master of Arts (Economics)

***PROFESSIONAL EXPERIENCE***

The following are the key initiatives started during my time at the Chief Minister's Office (CMO): 12 JUNE 2014 TO 12 DEC 2014

**1. Policy Formulation:**

**a. Port Policy:**

- i. coordinated with Infrastructure & Investment (I&I) Department and Infrastructure Corporation of Andhra Pradesh (INCAP) for conducting a workshop on the Andhra Pradesh Port Policy.
- ii. The workshop facilitated to take feedback and suggestions from various stakeholders including port operators (both existing operational ports and ports that are under development), AP ports department, port user groups like various industry groups, subject matter experts from consulting organizations etc.
- iii. The feedback received facilitated in formulating a balanced port policy for the state and the policy is currently under approval process.

**b. Civil Aviation Policy:**

- i. coordinated with Infrastructure & Investment (I&I) Department and Infrastructure Corporation of Andhra Pradesh (INCAP) for bringing a comprehensive civil aviation policy for Andhra Pradesh.

- ii. Administrative Staff College of India (ASCI) through INCAP have prepared a draft Civil Aviation policy and the policy is under approved process.

## **2. Industrial Corridors:**

### **a. Vizag-Chennai Industrial Corridor (VCIC):**

- i. coordinated with various stakeholders like multilateral lending organizations like Asian Development Bank (ADB), consulting organizations for bringing out the draft Conceptual Development Plan (CDP) for the state spanning the entire coastline. Through follow-up and special initiatives, all the deliverables were received as per agreed timelines.
- ii. After receiving the CDP, I coordinated with various stakeholders like Central Government Departments like Department of Industrial Policy & Promotion (DIPP), Industry associations like Confederation of Indian Industry (CII), various state Government departments like Roads & Buildings, Infrastructure & Investment, Industries etc. for speeding up the implementation of the CDP

### **b. Bengaluru-Chennai Industrial Corridor (BCIC):**

- i. Similar to VCIC, I had coordinated with respective stakeholders for bringing out the draft Conceptual Development Plan (CDP) for the southern and hinterland part of the state.

## **3. Streamline Departmental Review Process:**

### **a. Departmental Dashboard IT Enablement**

- i. coordinated with various citizen facing departments like Municipal Administration & Urban Development, Agriculture etc. for successfully implementing the IT enabled dashboards for reporting key performance parameters of respective departments.
- ii. This allows for easy data retrieval and transparent reporting standards.

### **b. Scheduling Departmental Reviews:**

- i. I had scheduled periodic departmental reviews for the Hon'ble Chief Minister.
- ii. Based on the departmental dashboards and the progress achieved during the reporting period, the schedule helped to set a focused agenda and to discuss the progress and problems facing each department.

## **4. Investment Promotion:**

### **a. Singapore & Japan Visits:**

- i. I had coordinated and facilitated the foreign country visits of the Hon'ble Chief Minister. In this regard, performed the following tasks:
  - 1. Identify the relevant delegation that the Hon'ble CM would take along for the visit including both government delegation and private industry players

2. Coordinate with various stakeholders for necessary protocols to be followed for the visits
  3. Identify and onboard a knowledge partner through INCAP for assisting during the foreign visits
  4. Preparation of collaterals for distribution during the visit including AP information booklets / brochures, infrastructure opportunities profile of AP, presentations of Hon'ble CM, and formulate a distribution strategy through soft copy (USB pen drives) of the same during the visits
  5. Coordination for various logistical requirements for the visit in foreign countries
- ii. During the visits, identify various investment opportunities in the state from respective countries. Seek the modalities of cooperation from Governmental and non-governmental organizations during the visit. Have also visited some of the best and world class facilities in each of these countries that we could implement in our state.
  - iii. After the conclusion of the foreign country visits, actively pursue on the leads developed during the visits to its logical conclusion.
- b. Coordinate with Government of India (GOI) and Multilateral Agencies:**
- i. Coordinated with multilateral agencies for funding the developmental programs that were identified during the studies of VCIC and BCIC.
  - ii. Coordinated with GOI for addressing the issues as indicated in the AP Reorganization Act, 2014. In this regard, we have listed the areas of assistance from the GOI and pursued with the same for the grant of special status for the state.
  - iii. Actively pursued with various GOI departments regarding various issues pending and worked toward resolving the same.

**5. HUDHUD Cyclone Disaster Management:**

- a. Coordinated with various departments for effective management during the aftermath of the HUDHUD cyclone.

**6. Project and Program Management:**

**a. Gas infrastructure:**

- i. Coordinated with various stakeholders including APGIC, APGDC, private players etc. for grounding the Floating Storage Regasification Unit project at Kakinada.
- ii. Coordinated with various stakeholders including APGIC, APGDC, GAIL etc. for grounding the Kakinada-Srikakulam Pipeline project.

**b. Metro Rail:**

- i. Initiated the process of metro rail for the cities of Vizag, Vijayawada and Tirupati.
- ii. On-boarded Delhi Metro Rail Corporation (DMRC) for the detailed project report at these cities.

**c. Smart City Initiatives:**

- i. Initiated discussions with private developers for deployment of smart technologies in the identified municipalities
- ii. Elaborated on the modalities of engagement with the private players through Public Private Partnership for these projects.

**The following are the key initiatives started during my time as Principal Secretary of MA&UD: 13 DEC 2014 TILL DATE.**

**1. Capital City Development**

**a. Master Plan for Capital City**

i. 2 Joint Working Group Meetings have been held with Govt. of Singapore, and the following tasks have been undertaken-

1. Presentation and discussion on Master Plan for Amaravati Capital City
2. Formulation and finalization of development framework for AP Capital City
3. Formulation and finalization of roles and responsibilities of CRDA, CCDMC and JC&I (Master Developer)
4. Formulation and finalization on proposed development structure for Seed Capital Area (SCA)
5. Formulation of Capital City Development & Management Company (CCDMC) for development of trunk and other infrastructure in the Capital City
6. Discussion regarding status of current infrastructure and proposed project pipeline with various state line depts. Such as R&B, AP TRANSCO, etc.

**b. Land Pooling**

- i. We studied various models adopted by other state agencies such as CIDCO and DDA for Land pooling
- ii. Obtained consent for land pooling for around 33,600 acres for Capital City Development and current possession taken for 11,500 acres

**c. Infrastructure Master Plan for Capital City Area**

- i. We are conducting studies for preparation of infrastructure master plans for Capital City Area
- ii. Further, we are conducting architectural design of Government Complex in the Seed Capital Area of AP Capital City

**2. Investment Promotion for Capital City & rest of Andhra Pradesh**

- a. Bringing onboard Govt. of Japan as probable Equity Partners for development of Capital City through extensive consultations.
- b. Stakeholder consultations with METI, JBIC, Yokohama City to appraise about possible collaboration areas in AP Capital City & other cities such as Kakinada, Vijayawada etc

- c. Investment promotion meetings with major Indian companies such as Essel Infra, Mahindra World City, L&T etc.
- d. Ongoing discussion for signing of MOU with Government of Japan for Capital City Development
- e. Ongoing discussions with Yokohama City for finalizing areas of collaboration and signing of agreement
- f. Discussion on affordable housing with various national developers is being undertaken

### **3. Fund Raising and Procurement Options**

#### **a. Land Monetization**

- i. We are currently studying the Land Monetization of vacant lands under TUDA, VUDA, Guntur MC

#### **b. APUSIFL Fund**

- i. We are currently studying and reviewing various infrastructure funds adopted by other states such as Tamil Nadu (TNUISFL)
- ii. Stakeholder consultations are ongoing with banks and other financial institutions to seek their participation in the fund

#### **c. Swiss Challenge Rules**

- i. We conducted Study of Swiss Challenge Procurement Method adopted by other states in India
- ii. Creation and approval of Swiss Challenge Rules for AP. GO issued for formation of empowered committee for evaluation of Swiss Challenge Proposal for selection of JC&I

### **4. Visakhapatnam Smart City Project**

- a. In January 2015, the USTDA and the GoAP signed a Memorandum of Understanding (MoU) to support the development of smart cities in Andhra Pradesh, particularly in the city of Visakhapatnam
- b. In view of this Consultancy Services for Smart City Master Planning and Sector-specific Smart City Infrastructure Project Plans for Visakhapatnam is being undertaken

### **My contribution in Ministry of Petroleum and Natural Gas : Jan 2012 to June 2014.**

1.Domestic Natural Gas Pricing Guidelines, 2014 were formulated and issued as part of price reform.

2. Procedure of Auditing of Production Sharing Contracts (PSC) streamlined by resolving disputes between CAG & RIL and by framing ToR for audit under PSCs.
3. Contributed to formulation of incentive structure for E&P sector in Direct Tax Code after consulting the stakeholders.
4. Guidelines for coNtinued exploration in M.L. Areas were formulated.
5. Guidelines for Integrated Development Plans for PSCs for early monetisation of discoveries were framed.
6. Shale Gas Policy guidelines were issued for National Oil Companies.
7. Coal Bed Methane Policy guidelines were approved for exploration of CBM from Blocks of Coal India Limited.
8. National Data Repository for facilitating exploration activities in the open acreage contract structure was finalised and tendered.
9. Speculative survey policy for increasing data availability of sedimentary basins for exploration companies was finalised and promulgated.
10. Open Acreage Licensing Policy and Revenue Sharing Model for PSCs were formulated and circulated to CCEA for approval
11. Actively involved in consultation process of government committees set up for :
  - a. Good international petroleum industry practices.
  - b. Reassessment of hydrocarbon resources in India.
  - c. site restoration guidelines.
  - d. extension of lease period under PSCs

- **Executive Director, Insurance Regulatory and Development Authority, Hyderabad (From March, 2009 TO Jan 2012)**
  - o Heading Inspection Department.
  - o Performing functions concerning policy formulation in insurance sector, prudential supervision, development of the insurance sector, the policyholder protection, financial stability and other related issues.
  - o Involved in setting up of Insurance Information Bureau which collects and analyses data pertaining to insurance sector to assist policy making and supervision.
  - o Involved in setting up Consumer Affairs Department for protecting the interest of the policyholder.
  - o Handled the Intermediaries Department
  - o Handled Administration, and Information Technology Departments



- **Managing Director, A P State Financial Corporation  
[April, 2007 to Feb 2009]**

Brief Description of Duties :

During the period 2007-09, I held the post of Managing Director, APSFC. Managing Director is the Chief Executive Officer of APSFC, overseeing the financial term lending to Micro, Small, Medium Scale Industries and Service Enterprises.

As Chief Executive, the issues dealt are :

1. Business Promotion
2. Maintain and improve the quality of loan portfolio
3. Improve the Bottom Line and improve per employee business and profit
4. Improve the net worth
5. Development and Management of Human Resources
6. Development of Entrepreneurship and contribute for industrialization of the state.

Contribution

- Improved recoveries of loans, coupled with improved funds management – helped to keep the fresh borrowings at lower levels
- During the two year period business of the corporation increased by 100%, despite nascent recession affecting in the economy
- Raised Non-SLR Bonds of Rs.250 crore for the first time during the period.
- Contained the average cost of funds in the rising interest rates scenario, specifically when the interest rate on fresh refinance given by SIDBI has gone up by 1.5% during the year.
- Strengthened the internal systems in the areas of :
  - o Internal audit
  - o Verification and valuation of properties offered as securities
  - o Legal processes
  - o Asset liability management; and
  - o Risk management.
- Improved the employee relations with positive motivation.
- Implemented 2 new schemes namely, SME Flexi loans scheme and corporate loans scheme.
- Formulated scheme for factoring services and scheme for financial assistance to SC/ST entrepreneurs, combining the term loan and margin money.
- Substantially improved the profit during the financial year 2007-08 – this will help APSFC to wipe out all the accumulated losses by 31.03.2008. and achieved a net profit of Rs. 85 crores in the following year.

- Helping the other SFCs and IDCs at the all India level has elected me as convenor for the "Task Force" to represent problems of SFCs.
  
- **Secretary to Government, Finance Dept., [2004-2007]**
  - o *I was heading Budget and Institutional Finance divisions of the Finance Department of Government of Andhra Pradesh. Main functions of the Budget division are preparation of Annual Budget for the entire state government consisting of 30 administrative departments, after due consultations with the departmental functionaries, getting the budget passed by Legislature by assisting the Finance Minister and monitoring the expenditure throughout the year for key fiscal parameters like primary, revenue and fiscal deficits. I also was responsible to evaluate the financial aspects in various project proposals prepared by departments for ensuring adequate value for money. Raising resources for financing the budget from market is an important function I handled. I also handled the state governments' dealings with multilateral aid agencies like the World Bank, Asian Development Bank and bilateral agencies like DFID. I had the responsibility to oversee the agricultural and rural lending by commercial banks in the State to ensure that adequate credit flow is routed to agricultural sector.*
  
- **District Magistrate, Chittoor [2003-2004]**
- **District Magistrate, Khammam [1998-2002]**
  - o *As District Magistrate of two districts of Khammam and Chittoor, I was heading the entire administrative machinery of the districts. The job involved extensive work of project management in sectors like Roads and Bridges, Drinking Water Supply, Irrigation, Power, Health, Education and positive discrimination programmes for tribal communities. I was also heading the judicial administration in major part of the district of Khammam, dispensing civil and criminal justice. District Magistrate is also responsible for running welfare administration and disaster management system in the districts.*
  
- **Transport Commissioner, Government of Andhra Pradesh [2002-2003]**
  - o *The Transport Commissioner is the regulatory authority for the road transport sector in the State. Transport Commissioner as a part of State Transport Authority, deals with permits to the transporters, tariff fixation, designing and development of transport systems in the State and implementation of Motor Vehicles Act in entire State .*
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- **State Project Director, Primary Education Programme (DPEP) [1997-98]**
  - o *As State Project Director, DPEP, I was managing a state wide project which aims to achieve universal literacy among the 5-14 age group. This involved setting up new schools, strengthening the existing schools and training the teachers, mobilizing the community for school support systems.*

- **Additional District Magistrate, Kadapa [1996-97]**
- **Additional District Magistrate, Nellore [1995-96]**
- **Additional District Magistrate & District Development Officer, Nizamabad [1994-95]**
  - *As Additional District Magistrate in three districts of Andhra Pradesh, I was heading the land administration in the districts as well as the welfare administration to a large extent.*
- **Project Officer, Integrated Tribal Development Agency, Seetampet[1992-94]**
  - *As Project Officer, ITDA, I had the responsibility of creating social infrastructure in education, health, housing for the tribal communities in one district in the State of Andhra Pradesh in India. I also had the responsibility of creating the facilities for economic development of the tribal communities, especially in the area of Agroprocessing, Road Development, Horticulture and Small Scale Industries.*
- **Sub Divisional Magistrate, Gadwal, Mahabubnagar District [1990- 92]**
  - *The position basically deals with the land administration covering approximately 4000 sq.kms. As an area administrator, Sub Divisional Magistrate is responsible for land, welfare administration development administration. I had managed a large number of projects creating rural infrastructure in Irrigation, Roads and Health sectors.*

#### **RESEARCH AND PUBLICATIONS**

1. *Implementation of the Land Ceiling Law: A study of Mahboobnagar Dist, Land Reforms in India-AP People's Pressure and Administrative Innovations , Vol 3, February 1997.*
2. *Credit Requirements of Rural women Role of Thrift Groups and Financial Institutions, AP Economic Association, Dept of Economics, Kakatiya University, XIX Annual Conference, February 2001.*
3. *Implementation of Fiscal Responsibility Legislation: A Study of Andhra Pradesh. To be published in ICFAI Journal of Applied Economics, Vol VIII, Issue No.5 & 6, September to November 2009.*