



NOTE BY THE DIRECTOR-GENERAL

**REPORT ON THE STATUS OF IMPLEMENTATION
OF THE ENTERPRISE-RESOURCE-PLANNING SYSTEM**

1. In accordance with paragraph 3 of the decision by the Conference of the States Parties at its Nineteenth Session (C-19/DEC.7, dated 3 December 2014), the Technical Secretariat is requested to provide periodic progress reports to the Executive Council on the status of the implementation of the enterprise-resource-planning (ERP) system. This is the fourth such progress report.
2. The special fund established according to C-19/DEC.7 to meet the financial requirements of the ERP Implementation Project remains at EUR 7,909,083. As at 31 January 2016, total costs of EUR 720,381 had been committed against these funds.
3. A request for proposal was issued to ERP solution vendors on 18 December 2015. Submissions have been received and are undergoing both a technical and commercial evaluation to determine which solution has both the best functional fit and the lowest total cost of ownership.
4. The release of the ERP solution request for proposal took longer than anticipated due to the evolving ERP solutions market, which resulted in a refocusing of the solution requirements and a revision of the ERP selection methodology.
5. After finalisation of the selection of an ERP solution, a process will be initiated to select a partner for the implementation of the solution according to the defined business requirements. The Organisation anticipates that an implementation partner will be identified and recommended by the middle of 2016.

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