



S/2066/2022
14 June 2022
ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS FOR A GENERAL TRAINING COURSE
ON THE CHEMICAL WEAPONS CONVENTION FOR THE PERSONNEL
OF NATIONAL AUTHORITIES AND RELEVANT STAKEHOLDERS
PUTRAJAYA, MALAYSIA
11 – 14 OCTOBER 2022**

1. On behalf of the Government of Malaysia and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Technical Secretariat of the OPCW (hereinafter “the Secretariat”) is pleased to announce that a four-day general training course on the Chemical Weapons Convention (hereinafter “the Convention”) and national obligations thereunder will be held in Putrajaya, Malaysia, from 11 to 14 October 2022 for the personnel of National Authorities and relevant stakeholders .
2. The purpose of the course is to assist States Parties in complying with their obligations under the Convention by enhancing the knowledge and skills of the personnel of National Authorities and relevant stakeholders. The specific objective of the course is to fulfil the aims set out in the action plan for the implementation of obligations under Article VII of the Convention.
3. The general training course is intended primarily for the personnel of National Authorities and their relevant stakeholders who are responsible for the specific tasks involved in the implementation of the Convention at the national level, but who have little or limited knowledge in this area. The course will include both theoretical and practical exercises. The provisional programme for the course is attached as the Annex to this Note.
4. The expected results of the training course are as follows:
 - (a) increased understanding of the Convention and the obligations of National Authorities complying with it;
 - (b) improved capacity of National Authorities to design and deliver national training courses on Convention implementation; and
 - (c) additional, country-specific measures in support of implementation of the Convention, and in particular the identification of relevant obligations.
5. The course will be conducted in English only. Participants are therefore expected to have a good command, both written and oral, of the English language.



6. States Parties whose nationals have not previously participated in basic or similar courses organised by the Secretariat are particularly encouraged to nominate candidates for participation. Priority will be given to one candidate from each such State Party. Nominees who have previously participated in a basic course for personnel of National Authorities will not be considered.
7. The candidates selected for the general training course will be required to complete the OPCW e-learning modules prior to attending the course. These modules are available on the OPCW website (www.opcw.org/opcw-e-learning). Pre- and post-training tests on relevant topics covered by the training course will be conducted on the first and last days of the course.
8. The Secretariat will sponsor one participant per State Party. For sponsored participants, the Secretariat will cover the costs of travel, accommodation, meals, and medical insurance for the duration of the course, and will provide a limited subsistence allowance to cover sundry expenses. The Secretariat will not pay for medical assistance. Participants should therefore be fit to travel. All participants taking prescribed medication should arrive with supplies sufficient for the duration of the event.
9. The Secretariat will arrange accommodation for all sponsored participants. Any participants who do not intend to use this accommodation are requested to indicate this as soon as possible, so that the Secretariat does not incur hotel cancellation fees. In any case, the Secretariat will not cover the costs of any accommodation it has not arranged itself.
10. Applications from nominated participants should be submitted online through Eventus, the OPCW event management system (<https://apps.opcw.org/eventus>), **no later than Monday, 15 August 2022**. Applications must be reviewed and endorsed digitally in Eventus by the nominee's respective National Authority **no later than 19 August 2022**, to be followed by a final review by the Secretariat.
11. Additional information about the general training course may be obtained from the Implementation Support Branch of the International Cooperation and Assistance Division. The contact persons are Mr Solomon Haile (solomon.haile@opcw.org) and Ms Olukemi Adenuga (olukemi.adenuga@opcw.org).

Annex: Provisional Programme

Annex

**GENERAL TRAINING COURSE
ON THE CHEMICAL WEAPONS CONVENTION FOR THE PERSONNEL OF
NATIONAL AUTHORITIES AND RELEVANT STAKEHOLDERS
PUTRAJAYA, MALAYSIA
11 – 14 OCTOBER 2022**

PROVISIONAL PROGRAMME

Time	Activity
<i>Tuesday, 11 October 2022</i>	
08:30 – 09:00	Registration
09:00 – 09:30	Opening ceremony and group photograph
09:30 – 09:50	Pre-training test
09:50 – 10:20	History of chemical weapons and an overview of the Chemical Weapons Convention
10:20 – 10:50	<i>Coffee/tea break</i>
10:50 – 11:10	Introduction to the Organisation for the Prohibition of Chemical Weapons (OPCW)
11:10 – 12:00	Role of the National Authority in the implementation of the Convention
12:00 – 13:00	<i>Lunch</i>
13:00 – 14:30	The Status of national implementation measures under Article VII in Asia
14:30 – 15:00	<i>Coffee/tea break</i>
15:00 – 16:30	Breakout Groups: Guided group discussion: Reflections on the attributes of effective National Authorities
16:30 – 17:00	Declaration requirements under Article III of the Convention
<i>Wednesday, 12 October 2022</i>	
09:00 – 09:30	Declarations requirements under Article VI of the Convention: - Schedules of chemicals - Facility declarations under Article VI
09:30 – 10:00	Identification of declarable activities under the Convention and tools to assist with the identification of declarable activities
10:00 – 10:30	Declarations Handbook: a walk-through
10:30 – 11:00	<i>Coffee/tea break</i>
11:00 – 12:00	Quizzes and practical exercises
12:00 – 13:00	<i>Lunch</i>
13:00 – 13:30	Transfer provisions of the Convention
13:30 – 14:00	Practical issues and common problems in reporting imports and exports
14:00 – 15:30	Electronic declarations and introduction to the Electronic Declarations Tool for National Authorities (EDNA) and the Secure Information Exchange System (SIX)
15:30 – 16:00	<i>Coffee/tea break</i>
16:00 – 17:00	Practical exercise using EDNA
<i>Thursday, 13 October 2022</i>	
09:30 – 09:45	The verification regime under Articles III, IV, and V of the Convention
09:45 – 10:30	The verification regime under Article VI
10:30 – 11:00	<i>Coffee/tea break</i>

Time	Activity
11:00 – 11:30	Current issues regarding Article VI implementation – Industry Verification Branch
11:30 – 12:30	Receiving Article VI inspections
12:30 – 13:30	<i>Lunch</i>
13:30 – 15:00	Breakout Groups: Reporting on the guided group discussion: Reflections on the attributes of effective National Authorities
15:00 – 15:30	<i>Coffee/tea break</i>
15:30 – 17:00	Breakout Groups: Towards developing national action plans (NAPs) to roll out the training and undertake other pertinent activities at national level (<i>using templates to be provided by the Implementation Support Branch</i>)
<i>Friday, 14 October 2022</i>	
09:00 – 13:00	Field visit
13:00 – 14:00	<i>Lunch</i>
14:00 – 14:30	Highlights of science- and policy-related developments
14:30 – 15:00	Programmes of the International Cooperation and Assistance Division
15:00 – 15:30	Looking ahead: National Authorities' feedback on their future capacity-building needs or the focus of capacity-building activities
15:30 – 16:00	<i>Coffee/tea break</i>
16:00 – 17:30	Wrap-up <ul style="list-style-type: none"> - Post-training test - Evaluation of the course - Participants' reflection on outcomes and closing remarks