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NOTE BY THE TECHNICAL SECRETARIAT

**UPDATED MATRIX OF ACTIONABLE ITEMS IDENTIFIED
AT THE THIRD REVIEW CONFERENCE**

Following the request by the Seventy-Third Session of the Executive Council (hereinafter “the Council”) (paragraph 13.1 of EC-73/6, dated 19 July 2013), the Director-General hereby submits the updated matrix document based on the report of the Third Review Conference¹ (RC-3/3*, dated 19 April 2013). The cut-off date for this document was 9 May 2022. In line with the decision of the Council at its Ninety-First Session, the last full version of the matrix document was issued before the Ninety-Second Session of the Council (EC-92/S/5, dated 25 September 2019).

Annex (English only): Matrix of Actionable Items Identified at the Third Review Conference

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Third Special Session of the Conference of the States Parties to Review the Operation of the Chemical Weapons Convention.



Annex

MATRIX OF ACTIONABLE ITEMS IDENTIFIED AT THE THIRD REVIEW CONFERENCE

RC-3/3* Ref.	Task	Cluster²/ Facilitation	Part A: Political Declaration	Follow-Up/Updates	History of Recommendations³
9.17	Intention to keep [...] declarations [mentioned in paras. 9.3 to 9.16] under review at each regular session of the Conference of the States Parties	n/a	Council and Conference to review; States Parties to take action as required; Technical Secretariat (hereinafter “the Secretariat”) to take action as required; S/2022/2022, dated 9 February 2022; para.14 of EC-99/2, dated 10 March 2022; S/2040/2022, dated 21 March 2022; S/2050/2022, dated 28 April 2022.		
Part B: Review of the Operation of the Chemical Weapons Convention as Provided for in Paragraph 22 of Article VIII, Taking into Account Any Relevant Scientific and Technological Developments					
9.44(b)	Requested the Secretariat to deploy continued efforts in support of those States Parties and to keep the Council informed of progress in the preparation and submission of initial declarations	Cluster I	Secretariat to continue to take action; EC-99/HP/DG.1, dated 2 March 2022.	para. 9.23 of RC-2/4, dated 18 April 2008	

² Cluster I: Chemical Weapons Issues; Cluster II: Chemical Industry and Other Article VI Issues; Cluster III: Administrative and Financial Issues; Cluster IV: Legal, Organisational, and Other Issues.

³ The reference to “Regular and Outstanding Issues on the Agenda of the Executive Council” EC-100/INF.2, dated 13 June 2022, is included if the issue is already on the agenda of the Council.

RC-3/3* Ref.	Task	Cluster ² / Facilitation	Follow-Up/Updates	History of Recommendations ³
Destruction of Chemical Weapons, Including Implementation of the Conference of the States Parties and Executive Council Decisions on Destruction-Related Issues				
9.62(b)	<p>Requested the Conference and the Council to continue to keep under review and oversee the completion of destruction of chemical weapons stockpiles and, in this regard, underlined the importance of continuing to receive the Director-General's confirmation that the necessary measures are being undertaken by the possessor States concerned to meet the planned completion dates for their destruction activities</p>	<p>Conference and Council to continue to take action; Secretariat to continue to take action; EC-99/DG.5, dated 24 January 2022; EC-99/DG.13, dated 24 February 2022; para. 7.6 and 7.7 of EC-99/2; EC-100/DG.2, dated 24 March 2022; EC-100/DG.4, dated 25 April 2022.</p>	<p>C-16/DEC.11; EC-M-33/DEC.1, dated 27 September 2013; EC-M-34/DEC.1, dated 15 November 2013; EC-M-42/DEC.1, dated 17 June 2014; EC-M-51/DEC.1, dated 24 February 2016; EC-M-52/DEC.1, dated 20 July 2016; EC-M-52/DEC.2, dated 27 July 2016; EC-M-53/DEC.1, dated 26 August 2016; EC-M-53/DEC.2, dated 26 August 2016; EC-84/DEC.2, dated 8 March 2017</p>	
9.62(c)	<p>Encouraged the Director-General to continue consulting with the possessor States concerned in order to continue improving the reporting that is required from the States Parties concerned [...] and requested that future reporting by the possessor States concerned, on the basis of C-16/DEC.11, continue to contain information on the progress achieved to meet the planned completion date by which the destruction of the remaining chemical weapons is to be completed</p>	<p>Cluster I</p>	<p>Secretariat to continue to take action; possessor States Parties to continue to take action; EC-99/P/NAT.4, dated 17 January 2022; EC-99/NAT.4, dated 14 February 2022; EC-99/P/NAT.5, dated 15 February 2022; EC-99/NAT.3, dated 17 February 2022; EC-99/NAT.5, dated 23 February 2022; EC-100/P/NAT.1, dated 16 March 2022; EC-100/P/NAT.2, dated 14 April 2022.</p>	

RC-3/3*	Task	Cluster ² /Facilitation	Follow-Up/Updates	History of Recommendations ³
9.62(d)	Requested the Director-General to continue to provide a written report to the Council and the Conference as per their relevant decisions	Cluster I	Secretariat to continue to take action; EC-99/DG.5; EC-99/NAT.4; EC-100/DG.2; EC-100/INF.2;	C-16/DEC.11; EC-M-33/DEC.1; EC-M-34/DEC.1; EC-84/DEC.2
9.62(e)	Encouraged States Parties to continue addressing the issues related to new discoveries of old chemical weapons and of abandoned chemical weapons within the provisions of the Convention	Cluster I	States Parties to continue to take action; para. 7.5 of EC-99/2.	para. 9.36 of RC-2/4
9.62(f)	Urged the relevant States Parties to continue to make the fullest possible efforts to complete destruction of abandoned chemical weapons as soon as possible in accordance with the Council decision (EC-67/DEC.6) and encouraged continued cooperation between relevant States Parties to that effect	Cluster I	Relevant States Parties to continue to take action; EC-99/NAT.4; EC-99/NAT.5; paras. 7.10-7.13 of EC-99/2.	para. 9.37 of RC-2/4; Section I.2 of Annex 1 of EC-100/INF.2; EC-67/DEC.6, dated 15 February 2012
Verification Activities of the OPCW				
9.71	[...] recognised the continued need for the OPCW to have up-to-date verification technologies at its disposal, and encouraged the Secretariat to continue to work with States Parties that wish to familiarise themselves with approved verification equipment	Clusters II and IV	States Parties to take action; Secretariat to continue to take action (provision of additional resources to be considered); Secretariat activities: S/2046/2022, dated 12 April 2022.	C-I/DEC.71*, dated 30 November 2010
9.73	[...] requested the Secretariat to continue engaging States Parties in demonstrating the site-selection random processes and procedures in an effort to increase transparency and confidence	Cluster II (Industry Cluster facilitation)	Secretariat to continue to take action; Secretariat activities: S/2032/2022, dated 28 February 2022.	EC-100/INF.2, section II.6 of Annex 2
9.79(b)	Encouraged States Parties' National Authorities in a position to do so, to submit declarations in an electronic form, and further requested the Secretariat to continue providing States Parties with appropriate training and assistance	Clusters II and IV (Industry Cluster and Article VII facilitations)	States Parties to take action; Secretariat to continue to take action; Secretariat activities: As at May 2022, 61 States Parties had registered with the Secure Information Exchange System (SIX). In 2022, training on the Electronic Declaration Information System (EDIS) was delivered to National Authorities as part of Article VI trainings organised by the International Cooperation and Assistance (ICA) Division.	paras. 9.46 and 9.67(b) of RC-2/4; EC-100/INF.2, sections II.5 of Annex 2 and IV.3 of Annex 1

RC-3/3* Ref.	Task	Cluster ² / Facilitation	Follow-Up/Updates	History of Recommendations ³
9.79(d)	Encouraged the Secretariat to maintain and further develop, update, and improve its practices in regard to its capability to perform sampling and analysis under the different scenarios envisaged in the Convention [...] and in this context to maintain its efforts to keep updated the OPCW Central Analytical Database and to continue to submit proposed updates in this regard to the Council for its approval	Cluster IV	Secretariat to continue to take action; At its Ninety-Ninth Session, the Council approved a decision on lists of newly validated data on scheduled chemicals for inclusion in the OPCW Central Analytical Database (EC-99/DEC.1, dated 8 March 2022).	paras. 9.49 and 9.67(c) of RC-2/4
9.79(e)	Encouraged the Secretariat through the National Authorities to continue to strengthen relations with its respective national chemical industry. The Secretariat is also encouraged to strengthen its relationship with regional and international chemical industry associations	Clusters II and IV (Industry Cluster and Article XI facilitations)	Secretariat to continue to take action (provision of additional resources to be considered); States Parties to take action; Secretariat activities: The twelfth meeting of the Chemical Industry Coordination Group (CICG) took place on 24 March 2022 in a hybrid format. The CICG continued the discussion on cross-participation in activities organised by the OPCW and the chemical industry. Participants also explored additional cooperation opportunities in the Africa Region. The CICG received a briefing on preparations for a joint scientific workshop to exchange best practices in determining the hazardous properties of toxic chemicals and the possibility of phasing out these harmful substances.	subpara. 9.116(h) of RC-2/4; EC-100/INF.2, section IV.1 of Annex 1
9.79(f)	Encouraged the Director-General to continue to render specialised advice to the policy-making organs and States Parties in the areas of science and technology relevant to the Convention on the basis of advice from the SAB [...]	Clusters I and II (chemical weapons and Industry Cluster facilitation)	Secretariat to continue to take action; The Thirty-Fourth Session of the SAB and the fourth meeting of the SAB Temporary Working Group (TWG) on the analysis of biotoxins were held in March 2022. Both reports are being finalised.	subpara. 21(h) of Article VIII of the Convention, EC-100/INF.2, section II.1(ii) of Annex 2
9.81	[...] called for the adequate funding for the OPCW's verification activities under Article VI, through the regular budget and voluntary funding	Cluster III (budget facilitation)	Activities Not Prohibited Under the Chemical Weapons Convention	EC-100/INF.2, section III.1 of Annex 1

RC-3/3* Ref.	Task	Cluster ² / Facilitation	Follow-Up/Updates	History of Recommendations ³
9.90	[...] noted that the Article VI verification system could be improved, taking into account any relevant changes in science and technology	Cluster II	<p>States Parties to take action; Secretariat to continue to take action;</p> <p>The Pre-Inspection Briefing Guidelines were published on the OPCW website in May 2022, under the Resources / Industry Inspections section. An electronic version of these guidelines will also be made available upon request by the Inspected State Party.</p> <p>Furthermore, under the Article VI Optimisation Project, working groups have been established to review current procedures and recommend changes and actions that would improve the efficiency and effectiveness of Article VI verification and inspection activities.</p> <p>The fourth axis of the Article VI Optimisation Project comprises training activities to ensure knowledge transfer and retention for both the Secretariat and inspected States Parties. In this regard, several training initiatives have been conducted, including a substantial update of training material for newly recruited inspectors and Article VI module materials for ICA training courses (including the development of virtual mock-inspection scenarios).</p>	<p>para. 9.71 of RC2/4; EC-97/INF.2, dated 18 June 2021, section II.2(ii) of Annex 2</p>
9.93	[...] encouraged the cluster on chemical-industry and other Article VI issues to consult on the ways to reconcile such discrepancies	(Industry Cluster facilitation)	<p>Council to take action; facilitation to be determined; States Parties to take action; Secretariat to continue to assist;</p> <p>Secretariat activities: Following the January 2022 update of the Brochure on Most Traded Scheduled Chemicals, a newly updated and reviewed version of the Handbook on Chemicals was published in April 2022. All declaration resources are available on the OPCW website in the 'Resources' section under 'Declarations'.</p>	

RC-3/3 [*] Ref.	Task	Cluster ² / Facilitation	Follow-Up/Updates	History of Recommendations ³
9.95(c)	Urged States Parties to ensure that declarations are submitted in a timely, complete, and accurate manner, consistent with the provisions of the Convention, making use of the Secretariat's resources, as appropriate	Clusters II and IV (Industry Cluster and Article VII facilitations)	States Parties to take action; Secretariat to continue to assist; Secretariat activities: The Secretariat continues to engage States Parties and provide tailor-made assistance, including by sending kind reminders to States Parties on their timely submissions. EC-99/DG.6, dated 27 January 2022.	EC-100/INF.2, sections II.5 of Annex 2 and IV.3 of Annex 1
9.95(d)	Encouraged the Secretariat to continue to provide technical assistance to States Parties for the receipt of OPCW inspections, and other technical questions that may arise in the implementation of provisions related to activities not prohibited under the Convention	Cluster IV (Article VII facilitation)	Secretariat to continue to take action; Secretariat activities: Two training courses on fulfilling declarations and inspections obligations under Article VI of the Convention were held online in February and April–May, and provided participants with an opportunity to enhance their knowledge of Article VI obligations, as well as a chance to share experiences and best practices related to Article VI implementation. Seventy-seven participants from 34 Member States completed the course in February and 19 participants from 12 Member States completed the course in April–May. The training courses also addressed emerging trends and issues with national stakeholders and Secretariat subject matter experts.	para. 9.59 of RC-2/4; EC-100/INF.2, section IV.3 of Annex 1
9.95(g)	Called upon States Parties and the Secretariat to continue working to identify the causes of discrepancies related to Article VI declarations, such as those relating to aggregate national data for Schedule 2 and 3 transfers, as well as OCPF ⁴ declarations, and recommend possible solutions and alternatives to the policy-making organs	Cluster II (Industry Cluster facilitation)	States Parties to continue to take action; Secretariat to continue to take action; Updated declaration resources were made available on the OPCW website in January 2022.	para. 9.71 of RC-2/4; EC-97/INF.2, section II.2(ii) of Annex 2

⁴ OCPF = other chemical production facility.

RC-3/3* Ref.	Task	Cluster ² / Facilitation	Follow-Up/Updates	History of Recommendations ³
9.95(i)	Called upon States Parties to continue to use the cluster established by the Council on chemical industry and other Article VI issues and to develop ways to improve the implementation of the industry verification regime	Cluster II (Industry Cluster facilitation)	States Parties to continue to take action; Secretariat to continue to assist; A virtual meeting of the Industry Cluster and other Article VI issues was held in March 2022. A report was made to the Industry Cluster on the Secretariat's progress against the 2022 inspection plan since the beginning of the year.	EC-100/INF.2, sections II of Annex 1 and II of Annex 2
9.97	[...] called for the adequate funding for the OPCW's national implementation programmes, through the regular budget and voluntary funding	Cluster III (budget facilitation)	National Implementation Measures Conference and Council to take action; States Parties to take action; Secretariat to take action; S/2022/2022; para. 14 of EC-99/2; S/2040/2022; S/2050/2022.	EC-100/INF.2, section III.1 of Annex 1
9.103(c)	Encouraged the Secretariat to explore innovative methods of providing assistance on tailor-made approaches as a potential means to further advance the implementation of Article VII	Cluster IV (Article VII facilitation)	Secretariat to take action; Three visits took place under the Mentorship/Partnership Programme: representatives of the National Authority of Mauritania visited Morocco in February; representatives of the National Authority of France visited Côte d'Ivoire in March – April (return visit); and representatives of the National Authority of Malaysia visited Australia in March–April. The Mentorship/Partnership Programme seeks to facilitate the provision of technical support and assistance to States Parties through a series of National Authority exchange visits. The visits provided participants with diverse insights into national implementation processes, and also provide an opportunity to share experiences and good practices, and strengthen regional and bilateral relationships on issues related to national implementation of the Convention.	C-14/DEC.12, dated 4 December 2009; EC-100/INF.2, section IV.3 of Annex 1

RC-3/3* Ref.	Task	Cluster ² / Facilitation	Follow-Up/Updates	History of Recommendations ³
9.103(e)	Encouraged the Secretariat, in concert with the SAB temporary working group on education and outreach, to assist States Parties, upon request, in implementing education and outreach activities, including by disseminating materials, and conducting workshops and regional meetings	Cluster IV (Article VII facilitation)	Secretariat to take action; The Twelfth Session of the Advisory Board on Education and Outreach (ABEO) was held virtually from 8 to 10 February 2022 (ABEO-12/1, dated 10 February 2022). At its Ninety-Ninth Session, the Council considered and noted a Note by the Director-General reviewing the operation of the ABEO for the period from 2019 to 2021 (EC-99/DG.10, dated 17 February 2022).	EC-100/INF.2, section IV.3 of Annex 1
9.103(f)	Encouraged the Secretariat to develop, within existing resources, activities that will enhance South-South, regional, and subregional cooperation, as well as special programmes towards the full implementation of Article VII	Cluster IV (Article VII facilitation)	Secretariat to take action; Secretariat activities: The Secretariat issued a Note calling for expressions of interest in the Mentorship/Partnership Programme for National Authorities of the States Parties to the Chemical Weapons Convention in 2022 (S/2030/2022, dated 21 February 2022).	EC-100/INF.2, section IV.3 of Annex 1
9.118(b)	Encouraged the Secretariat to engage in more active cooperation with relevant regional and subregional organisations as well as international organisations that have mandates relevant to assistance and protection against chemical weapons. Such cooperation could include joint exercises and training, including by the use of e-learning modules	Cluster I (Article X facilitation)	Assistance and Protection Against Chemical Weapons Secretariat to continue to take action Secretariat activities: Following the Secretariat's contribution in 2021 and 2022 to the development of the Prosecutor's Guide to Chemical and Biological Crimes by the United Nations Interregional Crime and Justice Research Institute (UNICRI), the Guide was released in May 2022. The purpose of this Guide is to provide police, prosecutors, and relevant investigative agencies with guidance to support the successful prosecution of incidents involving the deliberate acquisition, stockpiling, production, transfer, or use of a chemical or biological agent.	EC-100/INF.2, section I.4 of Annex 1

RC-3/3* Ref.	Task	Cluster ² / Facilitation	Economic and Technological Development	Follow-Up/Updates	History of Recommendations ³
9.126	[...] encouraged the promotion of a safety and security culture regarding chemical facilities and of transportation of toxic chemicals [...]	Cluster IV (Article XI facilitation)	The Secretariat will continue to take action, with the provision of additional resources to be considered; States Parties to take action.	The Secretariat continues its efforts to promote a culture of safety and security at chemical facilities and concerning the transport of toxic chemicals. Following the successful development of the Indicative Guidelines for Chemical Safety and Security in Small and Medium-Sized Enterprises to Foster the Peaceful Uses of Chemistry in 2019, the Secretariat has launched the second phase of the Chemical Safety and Security Tools Development Programme. The OPCW organised a workshop (held from 4 to 6 April 2022) to develop the Indicative Guidelines for Transportation of Hazardous Chemicals by Road together with the Wuppertal University of Germany.	EC-100/INF.2, section 1.4 of Annex 1
9.131(c)	Encouraged the Council to continue the ongoing facilitation process in order to deliberate and explore, as appropriate, additional measures within an agreed framework to ensure the full, effective, and non-discriminatory implementation of all provisions of Article XI	Cluster IV (Article XI facilitation)	Council to continue to take action; Secretariat to continue to assist; para. 5.2 of EC-99/2.	para. 9.114 of RC-2/4; EC-100/INF.2, section IV.1 of Annex 1	

RC-3/3* Ref.	Task Ref.	Cluster ² / Facilitation	Follow-Up/Updates Recommendations ³	History of Secretariat activities:
9.131(g)	Encouraged the Secretariat and States Parties to consider augmenting programmes to assist States Parties, upon request, in maintaining and developing their analytical skills and laboratory capabilities in support of National Authorities	Cluster IV (Article XI facilitation)	<p>Secretariat to continue to take action; States Parties to take action;</p> <p>Within the framework of the OPCW project entitled “Assessing and enhancing capacity of analytical laboratories from African and GRULAC Member States towards OPCW designation”, the Secretariat organised several activities supporting laboratories in these regions. In the period from 21 January to 7 April 2022, the following events took place: bilateral proficiency test training; a series of individualised coaching workshops; joint mentorship sessions; and the project closing workshop. Various activities were also performed with the Laboratory Twinning and Assistance Programme between laboratories in Algeria and Germany, and Serbia and Finland.</p>	EC-100/INF.2, section IV.1 of Annex 1
9.131(k)	Encouraged the States Parties and the Secretariat to promote the OPCW’s role as a platform for voluntary consultation and cooperation among States Parties in the areas of chemical safety and security, including through the exchanges of information and best practices, and to support national capacity building, upon request	Cluster IV (Article XI facilitation)	<p>States Parties to take action; Secretariat to take action;</p> <p>An online workshop was held on 25 January 2022 to reinforce knowledge and develop skills in managing chemical supply chain security for experts from Bangladesh. The workshop was attended by 25 participants from Bangladesh’s National Authority, industry, academia, and government laboratories and was funded by contributions from the United States of America.</p>	EC-100/INF.2, section IV.1 of Annex 1
9.131(l)	Encouraged the Secretariat to continue to develop relations and partnerships as appropriate with relevant regional and international organisations, as well as chemical industry associations, the private sector, academia, and civil society, in order to raise awareness of the activities of the OPCW	Cluster IV (Article XI facilitation)	<p>Secretariat to continue to take action through all Article XI programmes;</p> <p>Over the reporting period, the Secretariat, in cooperation with UNICRI, initiated research to identify best practices in recruiting, training, and promoting women in chemical safety and security. The findings will be collated in a compendium with practical recommendations</p>	subpara. 9.116(h) of RC-2/4; EC-100/INF.2, section IV.1 of Annex 1

RC-3/3* Ref.	Task	Cluster ² / Facilitation	Follow-Up/Updates	History of Recommendations ³
9.131(o)	Encouraged the Secretariat to maintain an alumni association of the Associate Programme and other capacity-building programmes in order to preserve lessons learned and experience gained	Cluster IV (Article XI facilitation)	The Secretariat also launched a LinkedIn group for the alumni of the first edition of the Education Training Programme for Peaceful Uses of Chemistry for Youth on 7 April 2022.	EC-100/INF.2, section IV.1 of Annex 1
9.131(p)	Encouraged the Secretariat to expand the use of e-learning as one of the means for capacity-building and outreach activities	Cluster IV (Article XI facilitation)	Secretariat to continue to take action, with provision of additional resources to be considered; Within the framework of the OPCW project entitled “Assessing and enhancing capacity of analytical laboratories from African and GRULAC Member States: towards OPCW designation”, the Secretariat contracted the development of three e-learning video packages covering topics related to participation in and reporting from OPCW proficiency testing. These e-learning materials should significantly contribute towards the success rate of laboratories participating in OPCW testing.	EC-100/INF.2, section IV.1 of Annex 1
The General Functioning of the Organisation for the Prohibition of Chemical Weapons				
9.138	[...] called for the adequate funding for the functioning of the Organisation, through the regular budget and voluntary funding	Cluster III (budget facilitation)	Conference and Council to take action; States Parties to take action; Secretariat to take action; S/2022/2022; para. 14 of EC-99/2; S/2040/2022; S/2050/2022.	EC-100/INF.2, section III.1 of Annex 1
9.141	[...] noted the SAB report (RC-3/DG.1, dated 29 October 2012) and the response by the Director-General thereto (RC-3/DG.2, dated 31 January 2013) [...] requested the Director-General and the Council to take into account the recommendations made therein	Clusters I and II (chemical weapons and Industry Cluster facilitations)	Secretariat to continue to take action; Council to take action; EC-99/DG.16, dated 2 March 2022, and Corr.1, dated 19 April 2022; para. 9.2 of EC-99/2.	EC-100/INF.2, section II.1(ii) of Annex 2
9.146	[...] noted the relevance of the Council decision of 2001 (EC-XXVII/DEC.5, dated 7 December 2001) [...] further encouraged the OEWG to continue to fulfil its mandate	OEWG on Terrorism	Council to continue to take action; Secretariat to continue to take action; At the Ninety- Ninth Session of the Council, the Chairperson of the Open-Ended Working Group (OEWG) on Terrorism, Ambassador Vusimuzi Philemon Madonsela of South Africa briefed the Council on the work of the OEWG during the intersessional period (EC-99/WP.3, dated 9 March 2022).	EC-XXVII/DEC.5; para. 9.137 of RC-2/4; EC-100/INF.2, Annex 1

RC-3/3* Ref.	Task	Cluster²/ Facilitation	Follow-Up/Updates	History of Recommendations³
9.154	[...] urged continued consultations to make progress on outstanding issues related to the implementation of the Headquarters Agreement	Host Country Committee	Host Country Committee/Council to continue to take action; Secretariat to assist; paras. 17.1-17.2 of EC-99/2.	para. 9.148 of RC-2/4
9.155(b)	Encouraged States Parties to consider supporting the work of the SAB by making voluntary contributions to its trust fund and to consider a greater involvement and participation of States Parties in the information sessions organised by the SAB	Cluster III	States Parties to take action; S/2016/2022, dated 20 January 2022.	para. 9.132 of RC-2/4

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